

RDA in the new Toolkit. What's different? What stays the same?

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February 3, 2021



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- North American RDA Committee
- Canadian Committee on Cataloguing
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The screenshot shows the original RDA Toolkit interface. At the top, there is a navigation bar with 'RDA TOOLS RESOURCES' and a search box. A sidebar on the left lists the table of contents, with '2: Identifying Manifestations and Items' selected. The main content area displays the title 'IDENTIFYING MANIFESTATIONS' and the sub-section '2.0 Purpose and Scope'. The text under '2.0 Purpose and Scope' reads: 'This chapter provides general guidelines and instructions on recording the attributes that are most often used to identify a manifestation or item. These attributes are covered in this chapter. The elements in chapter 2 reflect the information typically used by the producers of products (e.g., title, statement of responsibility, edition statement). The user generates elements:'

Original RDA Toolkit

New RDA Toolkit

The screenshot shows the new RDA Toolkit interface. At the top, there is a navigation bar with 'ENTITIES GUIDANCE POLICIES RESOURCES'. A 'Download PDF' button is visible. The main content area displays the title 'Manifestation' and the sub-section 'Definition and Scope'. The text under 'Definition and Scope' reads: 'A physical embodiment of an expression of a work.' Below this, there is a section for 'Prerecording' with a list of items: 'an individual manifestation', 'a part of a manifestation', 'a published manifestation', and 'an unpublished manifestation'. At the bottom, there is a note: 'In RDA, transcription of data from the source ensures that, where applicable, the data reflects how a manifestation represents itself. Transcription can also function as a means of differentiating one manifestation from another. For specific guidance about manifestation statements, see [Manifestation statements](#)'.

Two or more statements of responsibility

CONDITION

There are two or more statements of responsibility.

OPTION

Record the statements in the order indicated by the sequence, layout, or typography of the source of information from which the corresponding title, edition, or series information is taken.

CONDITION

The sequence, layout, and typography are ambiguous or insufficient to determine the order.

OPTION

Record the statements in the order that makes the most sense.

CONDITION

Statements of responsibility appear in sources other than the source from which the corresponding title, edition, or series information is taken.

OPTION

Record them in the order that makes the most sense.

Gone are the “rules”,
and the exceptions,
and the alternatives,
and the
miscellaneous
optional
instructions...

Now instructions are
mostly “options”.

Two or more statements of responsibility

CONDITION

There are two or more statements of responsibility.

OPTION

Record the statements in the order indicated by the sequence, layout, or typography of the source of information from which the corresponding title, edition, or series information is taken.

LC-PCC

LC/PCC practice: Apply the option.

[Send to Back](#)

CONDITION

The sequence, layout, and typography are ambiguous or insufficient to determine the order.

OPTION

Record the statements in the order that makes the most sense.

LC-PCC

LC/PCC practice: Apply the option.

[Send to Back](#)

CONDITION

Statements of responsibility appear in sources other than the source from which the corresponding title, edition, or series information is taken.

OPTION

Record them in the order that makes the most sense.

LC-PCC

LC/PCC practice: Apply the option.

[Send to Back](#)



Original Toolkit

Instruction with alternative for using a particular vocabulary

7.17.1.3 Recording Colour Content SKL LAC/BAC-BAnQ

Record a colour content if considered important for identification or selection.

Record a colour content by using one or more appropriate terms from the following list:

monochrome

polychrome

EXAMPLE

monochrome

Colour content for a black and white photograph

polychrome

Colour content for a motion picture film in colour

Alternative BL PS LC-PCC PS NLA PS D-A-CH LAC/BAC-BAnQ KBSP

Record colour content by using one or more terms from a substitute vocabulary (see [0.12 RDA](#)).

EXAMPLE

black and white

Colour content for a motion picture film

monocolour

Colour content for a photograph

colour

Colour content for a map

multicoloured


Colour content for a booklet

If none of the terms in the list or in a substitute vocabulary is appropriate or sufficiently specific, record details of colour content (see [7.17.1.4 RDA](#)).

Record any other details of colour content as instructed at [7.17.1.4 RDA](#).


Recording a structured description

OPTION

Record an appropriate term from the [RDA Colour Content](#) 
vocabulary encoding scheme:

monochrome


polychrome

For a definition, scope note, and notation of a term, see [RDA Colour Content](#) .

This *vocabulary encoding scheme* has complete coverage of scope.

OPTION

Record a term from another suitable *vocabulary encoding scheme*.

 Example

b&w

VES source: AMIM

New Toolkit

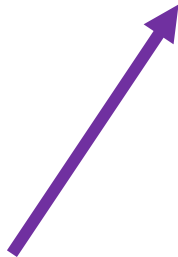
Two
options for
using a
controlled
vocabulary
to record
*Colour
Content*.

Recording methods in the original Toolkit

24.4 Recording Relationships between Works, Expressions, Manifestations, and Items **KBSP**

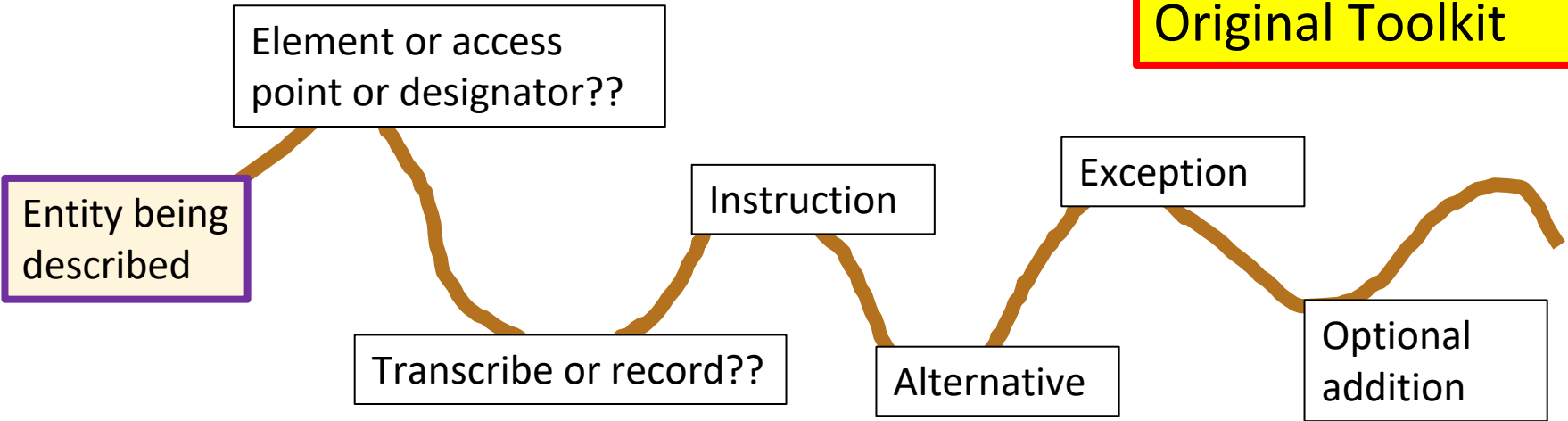
Record the relationship between a work, expression, manifestation, or item and a related work, expression, manifestation, or item by using one or more of these techniques, as applicable:

- a) identifier for the related work, expression, manifestation, or item (see [24.4.1 RDA](#))
 - b) authorized access point representing the related work or expression (see [24.4.2 RDA](#))
- and/or*
- c) description of the related work, expression, manifestation, or item (see [24.4.3 RDA](#)).

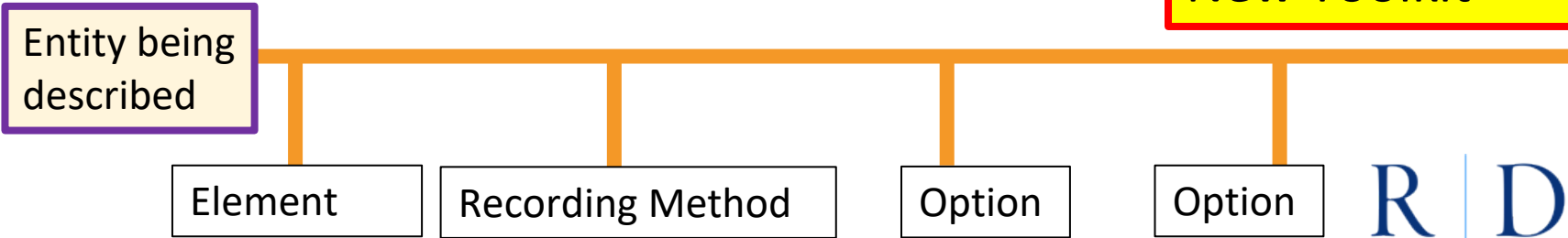


A lot of straightening...

Original Toolkit



New Toolkit



RDA Registry Elements Values Data Tools Releases About FAQ Guide Blog Project RDA Toolkit

RDA Registry

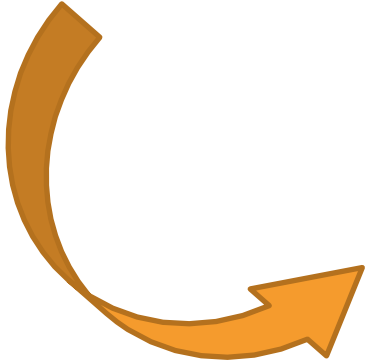
- RDA Registry (Home)
- Elements (RDA element sets)
 - Classes
 - Agent properties
 - Expression properties
 - Item properties

Welcome to the RDA Registry!

The RDA Registry contains **linked data and Semantic Web** representations of the elements and relationship designators approved by the RDA Steering Committee (RSC).

For details of the latest release see [Release 3.3.0](#).

From the Registry to the Toolkit to your community policies and vocabularies



R | D | A TOOLKIT

Thomas Brenndorfer Profile

ENTITIES GUIDANCE POLICIES RESOURCES All Search

Welcome To RDA Toolkit

Last Toolkit Release: September 2020

ENTITIES GUIDANCE POLICIES RESOURCES Exact Title

BLPS

LC-PCC PS

LC-PCC PS Entities

LC-PCC PS Guidance

Entities > Manifestation

Manifestation

ENTITIES GUIDANCE POLICIES RESOURCES Exact Title

Glossary

Vocabulary Encoding

Schemes

Community resources

Revision History

AACR2

Entities > Manifestation

Manifestation

Definition and Scope

Select Policy Stater

BLPS

Community vocabularies

RDA Registry Elements Values Data Tools Releases About FAQ Guide Blog Project RDA Toolkit

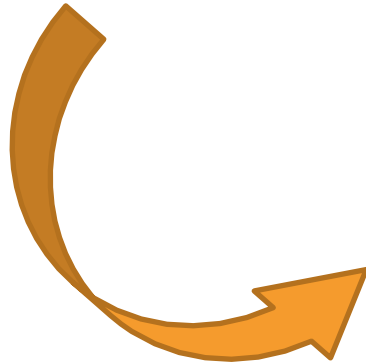
RDA Registry

- RDA Registry (Home)
- Elements (RDA element sets)
 - Classes
 - Agent properties
 - Expression properties
 - Item properties

Welcome to the RDA Registry!

The RDA Registry contains **linked data and Semantic Web** representations of the elements and relationship designators approved by the RDA Steering Committee (RSC).

For details of the latest release see [Release 3.3.0](#).



R | D | A TOOLKIT

Help English Submit Feedback

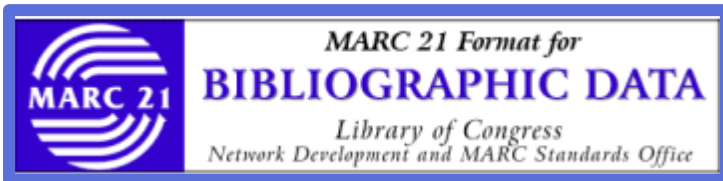
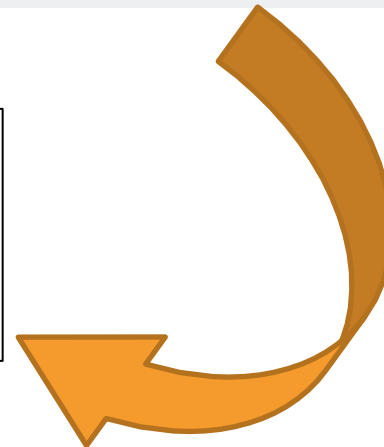
Thomas Brenndorfer Profile

ENTITIES GUIDANCE POLICIES RESOURCES All Search

Welcome To RDA Toolkit

Last Toolkit Release: September 2020

From the Registry to the Toolkit
to your implementation scenario
(such as MARC encoding)



There's an

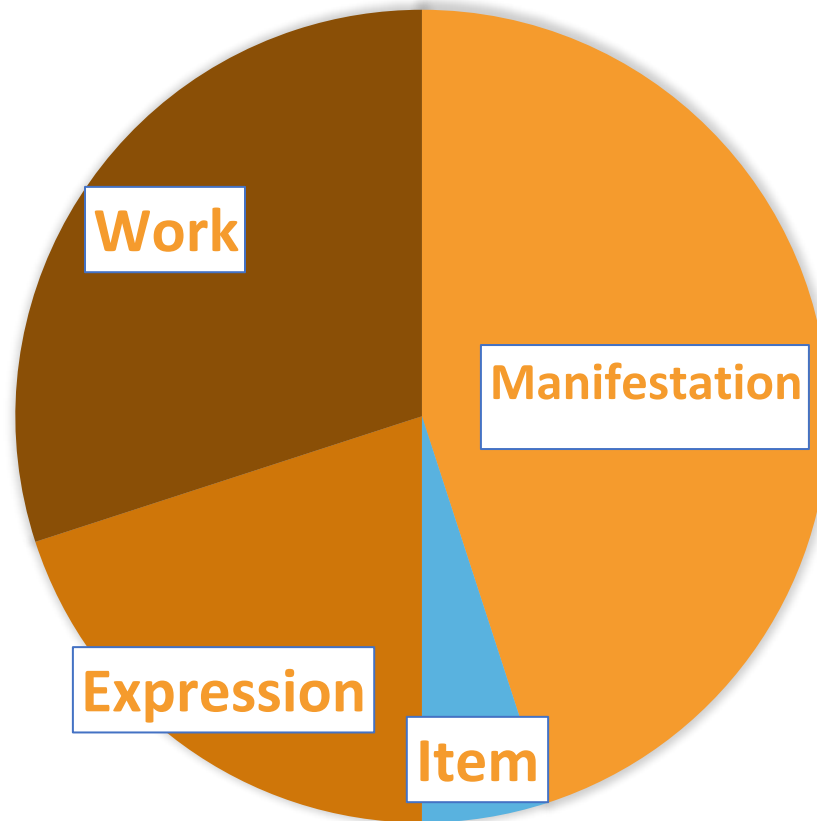
RDA ELEMENT

~~app~~ for that.

Let's create a cataloguing workflow with the new RDA Toolkit ...

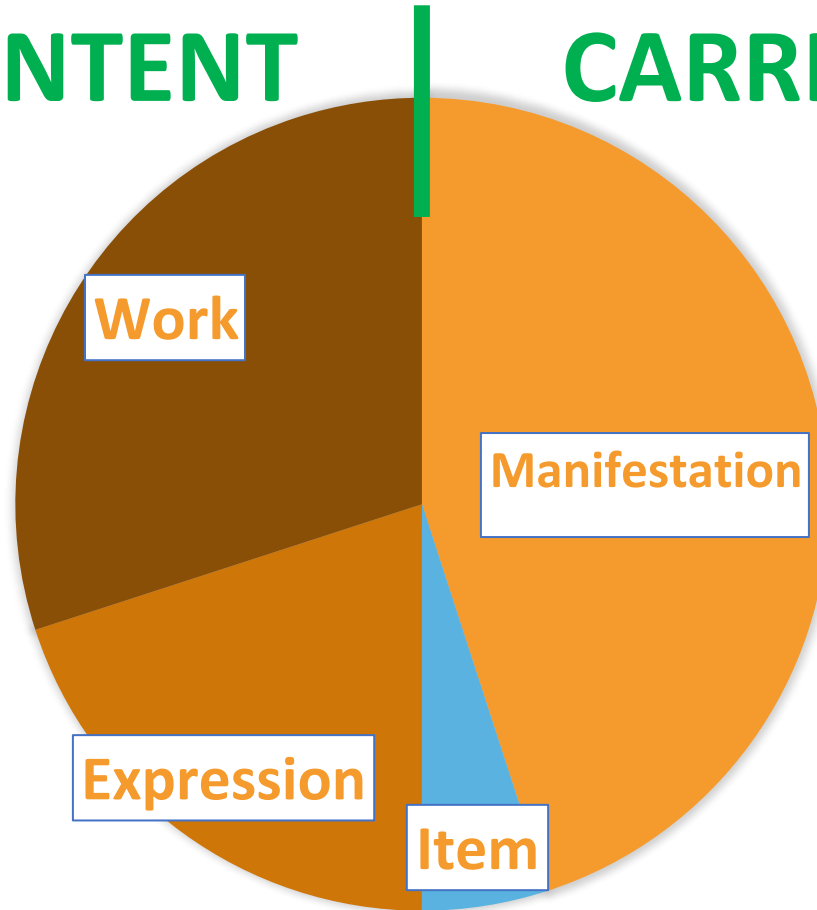
But first, back to basics in understanding a bibliographic resource.

Four entities (four aspects)... one resource.



CONTENT

CARRIER



- RDA

RDA Table of Contents

+ 0: Introduction

- Section 1: Recording Attributes of Manifestation & Item

+ 1: General Guidelines on Recording Attributes of Manifestations and Items

+ 2: Identifying Manifestations and Items

+ 3: Describing Carriers

+ 4: Providing Acquisition and Access Information

- Section 2: Recording Attributes of Work & Expression

+ 5: General Guidelines on Recording Attributes of Works and Expressions

+ 6: Identifying Works and Expressions

+ 7: Describing Content

Manifestation
and Item

Work and
Expression

The original instructions were organized by user tasks:

Manifestation/Item – identify, select, obtain

Work/Expression – identify, select

RDA Entity

Work

Expression

Manifestation

Item

Agent

Person

Collective Agent

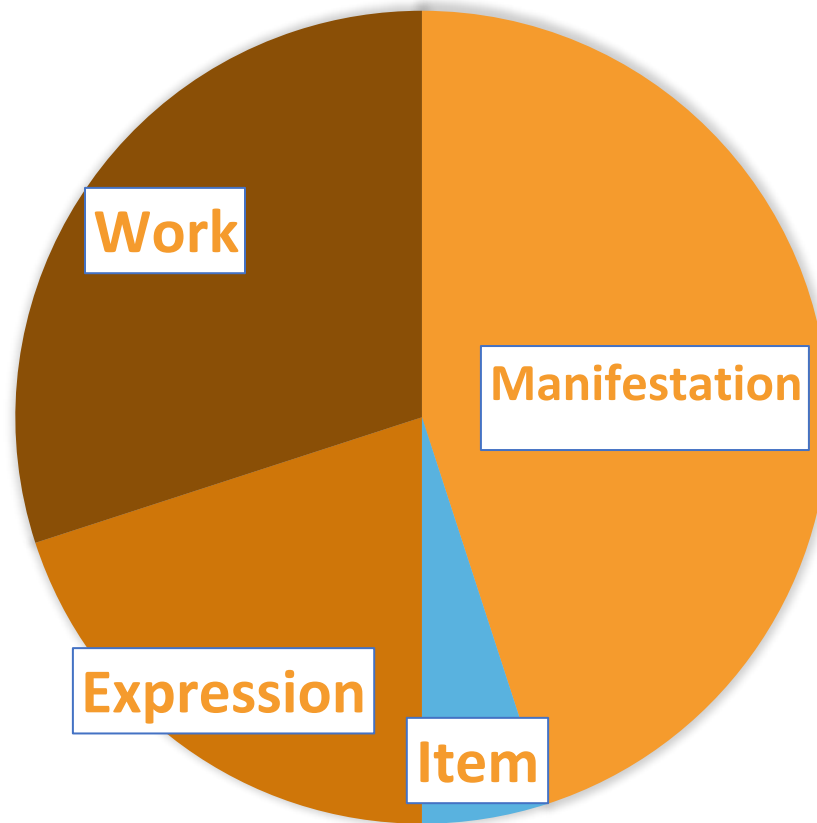
Corporate Body

Family

Nomen

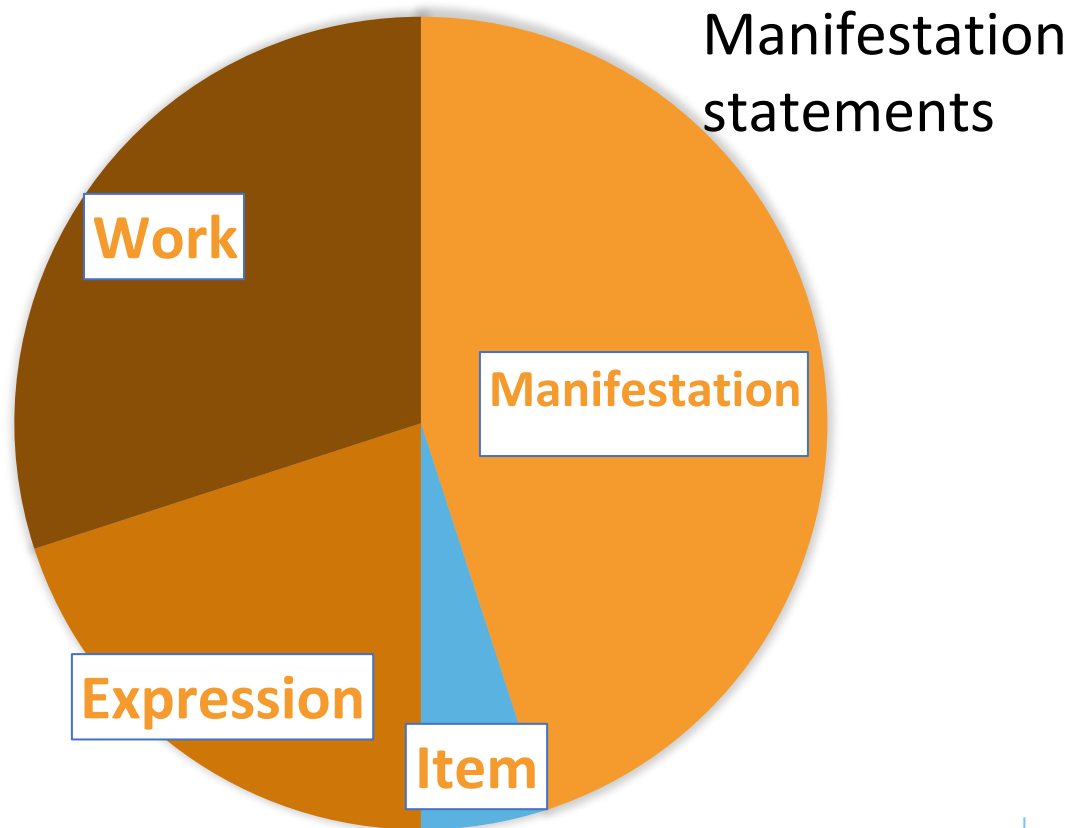
Place

Timespan



Let's begin to describe the resource

A new starting point ...



Manifestation statements (NEW)

MARC field 881

LDR xxxxxxnam a22yyyyy 4500

001 123456789

245 04 \$aTHE Opening of Heauen gates

881 ## \$cTHE Opening of Heauen gates, Or The ready way to euer-lasting life. Deliuered in a most Familier Dia-logue, betweene Reason and Religion, touching Prædestination, Gods word, and Mans Free-will, to the vnderstan-ding of the vveakest Capacitie, and the confirming of the more strong. **\$\$d**The second edition. **\$\$c**By ARTHVR DENT, Preacher of the word of GOD, at South-shoobery in Essex. **\$\$e**Imprinted at London **\$\$f**for Iohn Wright, **\$\$g**and are to bee sold at his shop at Christ-Church gate. **\$\$f**1611.

Manifestation statements (NEW)

MARC field 881

LDR xxxxxxnam a22yyyyy 4500

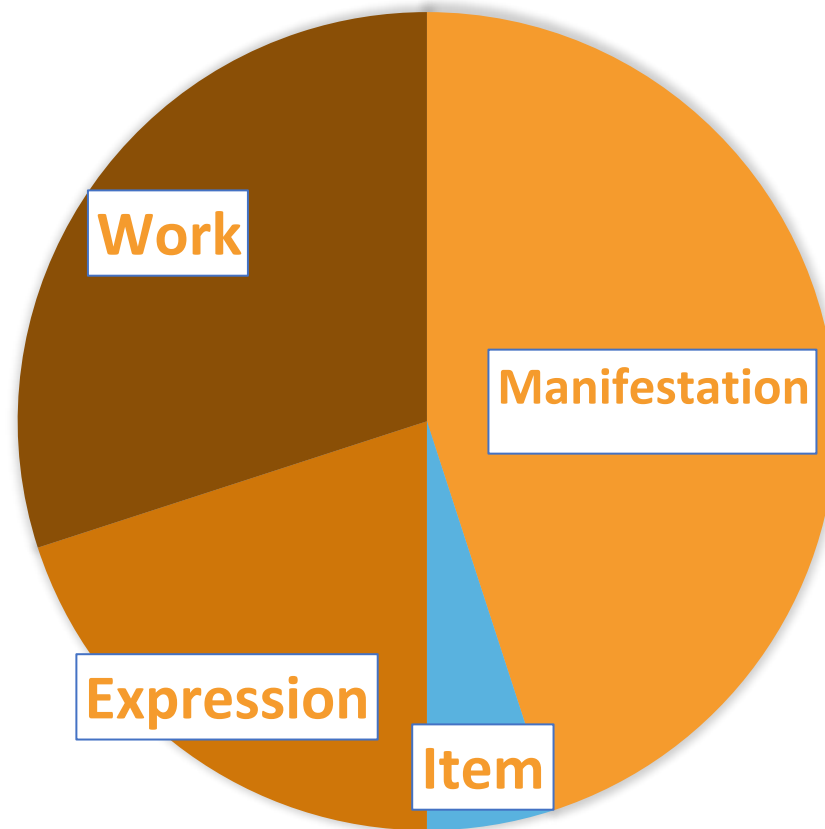
001 123456789

245 04 \$aTHE Opening of Heauen gates

881 ## \$cTHE Opening of Heauen gates, Or The ready way to euer-lasting life. Deliuered in a most Familier Dia-logue, betweene Reason and Religion, touching Prædestination, Gods word, and Mans Free-will, to the vnderstan-ding of the vveakest Capacitie, and the confirming of the more strong. **## \$d**The second edition. **## \$c**By ARTHVR DENT, Preacher of the word of GOD, at South-shoobery in Essex. **## \$e**Imprinted at London **## \$f**for Iohn Wright, **## \$g**and are to bee sold at his shop at Christ-Church gate. **## \$f**1611.

- manifestation copyright statement
- manifestation designation of sequence statement
- manifestation dissertation statement
- manifestation distribution statement
- manifestation edition statement
- manifestation frequency statement
- manifestation identifier statement
- manifestation manufacture statement
- manifestation production statement
- manifestation publication statement
- manifestation regional encoding statement
- manifestation series statement
- manifestation title and responsibility statement

From “manifestation statements” to the familiar transcribed elements for manifestations ...



Familiar elements:

Title proper

Statement of responsibility relating to title proper


Designation of edition


etc.

Choosing a transcription guideline

When recording an element like Title proper, you must choose a transcription guideline:

OPTION

Record a title by transcribing text and spoken word content from a manifestation using Guidance: Transcription guidelines. [Guidelines on normalized transcription](#) .



Guidelines on normalized transcription


Apply these guidelines to normalize the transcription of values that appear on a manifestation.

- [Language and script](#) →
- [Diacritical marks](#) →
- [Capitalization](#) →
- [Punctuation](#) →
- [Punctuation of initials and acronyms](#) →
- [Spacing of initials and acronyms](#) →
- [Letters or words intended to be read two or more times](#) →
- [Symbols](#) →
- [Numbers](#) →

Language and script

OPTION

Record a value in the language and script in which it appears on a manifestation.

 Example

OPTION

Here's the transcription guideline to use (under the Guidance tab in the new Toolkit)

...

... and then there are those traditional “super-elements”, such as ...

Edition statement

Publication statement

Series statement

“Super-elements” and “sub-elements”

Edition statement

Designation of edition

Designation of named revision of edition

Statement of responsibility relating to edition

Statement of responsibility relating to named revision of edition

Publication statement

Place of publication

Name of publisher

Date of publication

Series statement

Title of series

Other title information of series

Statement of responsibility relating to series

Numbering within sequence

Examples

Edition statement

Designation of edition

New edition / revised and updated by Alan Powers

Designation of named revision of edition

Statement of responsibility relating to edition

Statement of responsibility relating to named revision of edition

Publication statement

Place of publication

Name of publisher

Date of publication

New York : HarperCollins, 2015

Series statement

Title of series

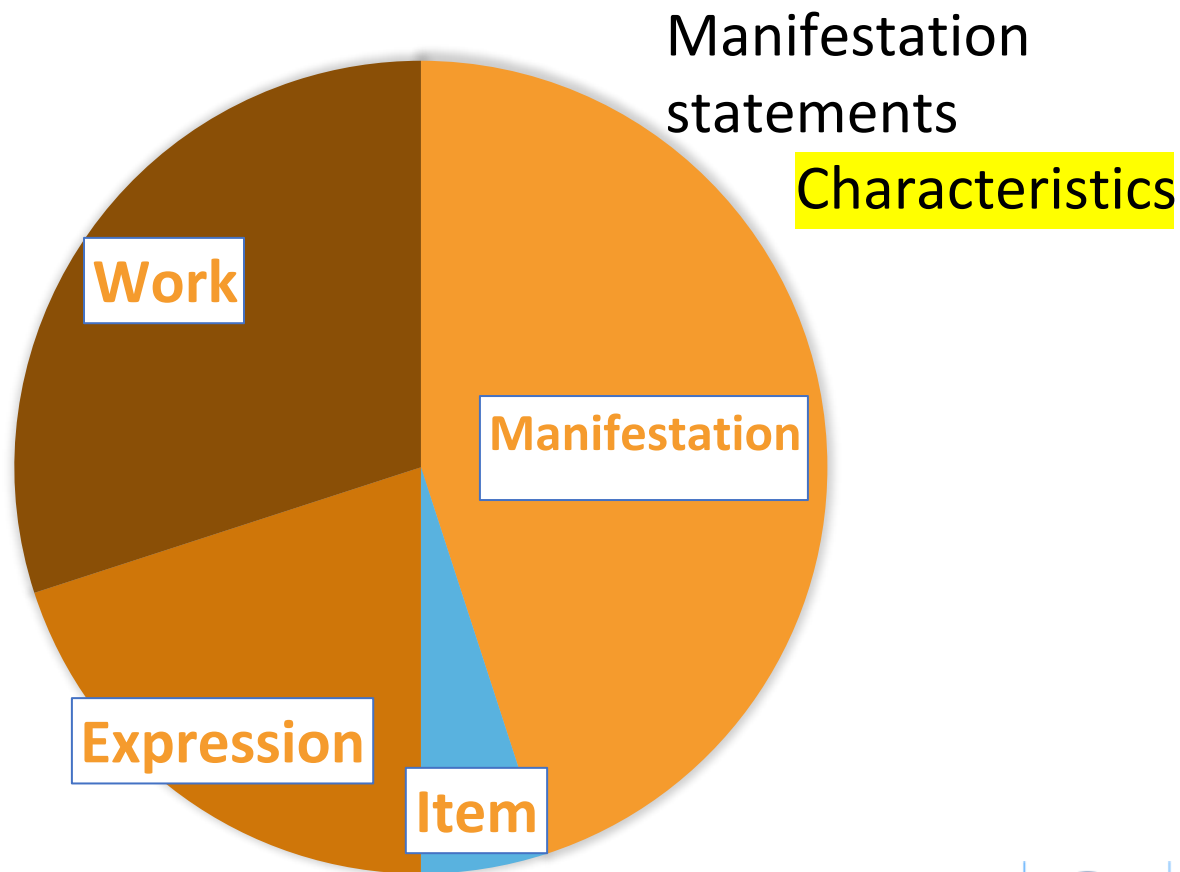
Other title information of series

Statement of responsibility relating to series

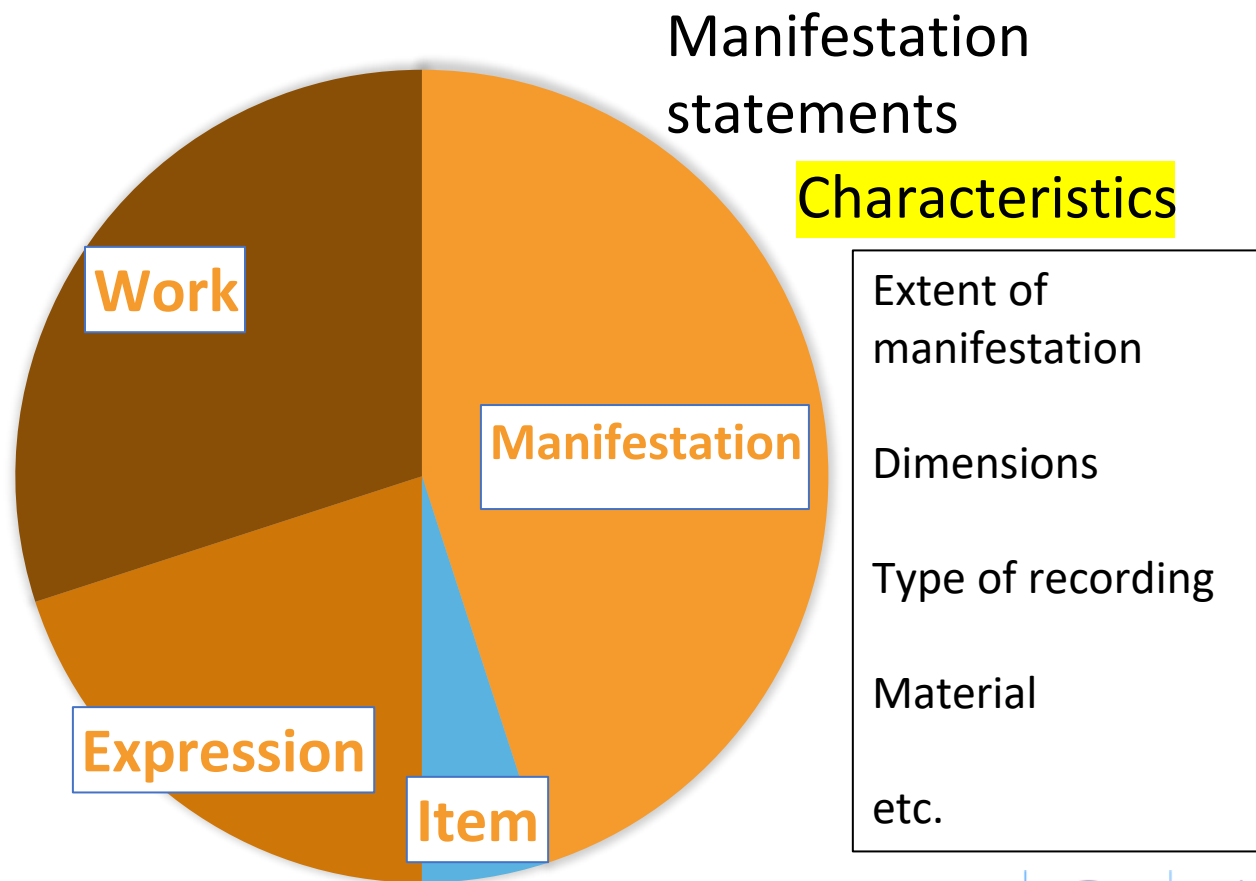
Numbering within sequence

Shadowdance ; book 5

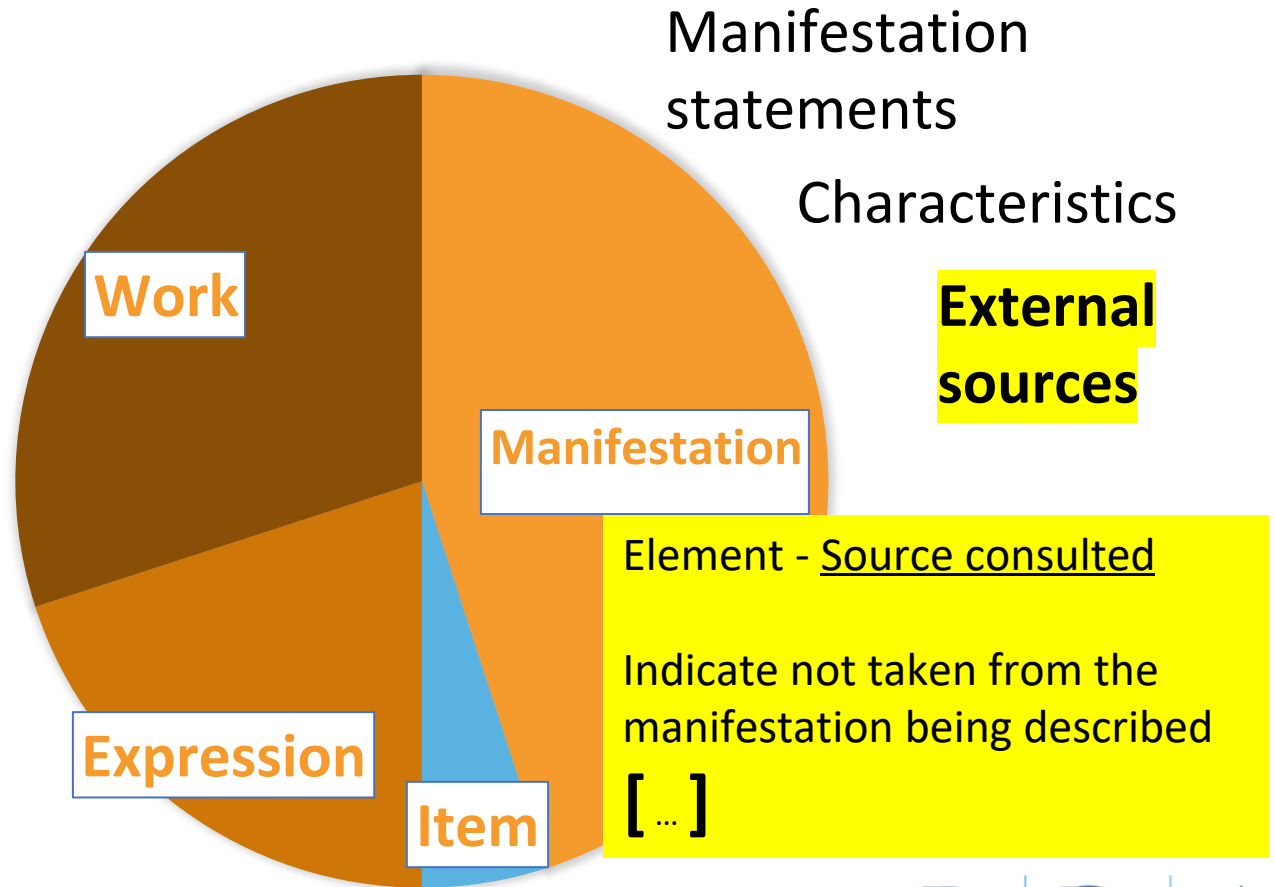
Describing a manifestation, continued ...



Describing a manifestation – sample elements

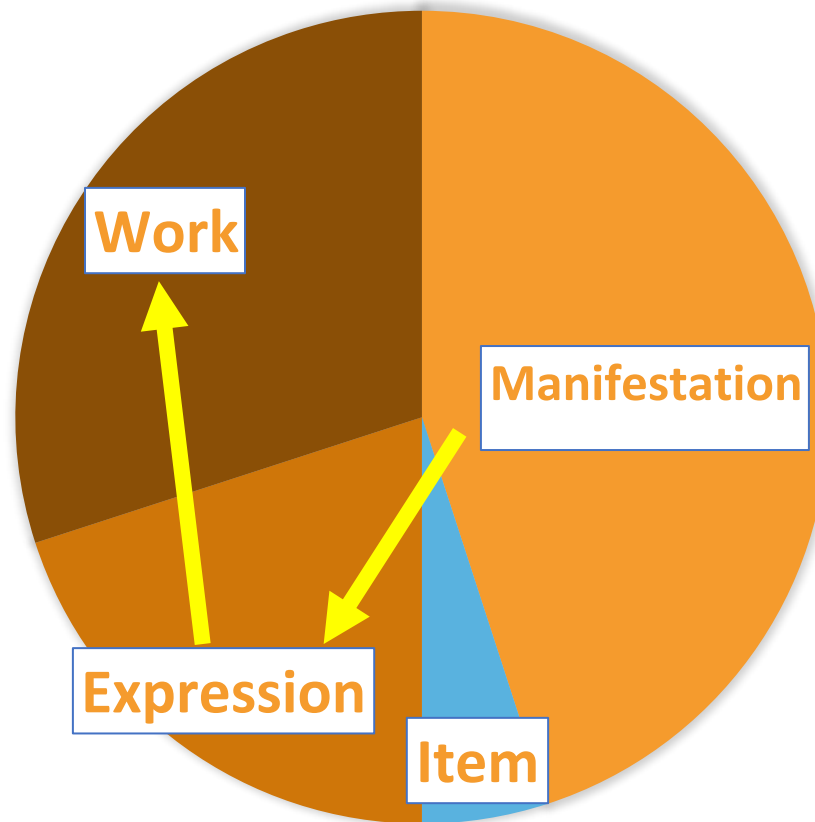


Describing a manifestation

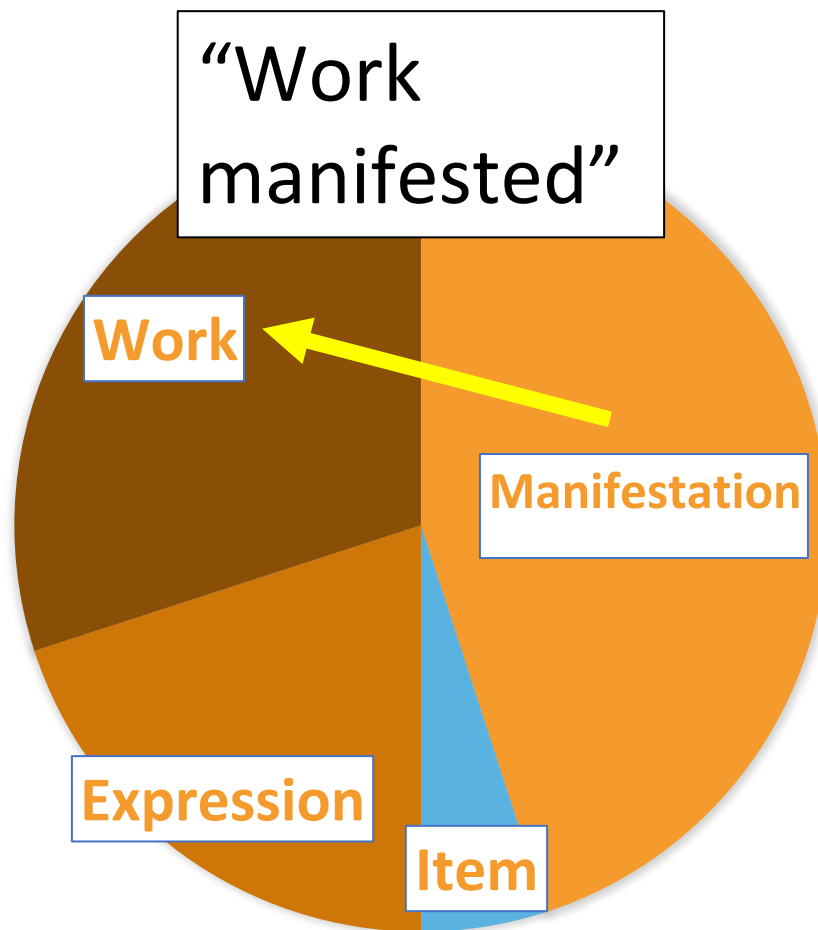


What is the minimum requirement for describing a manifestation?

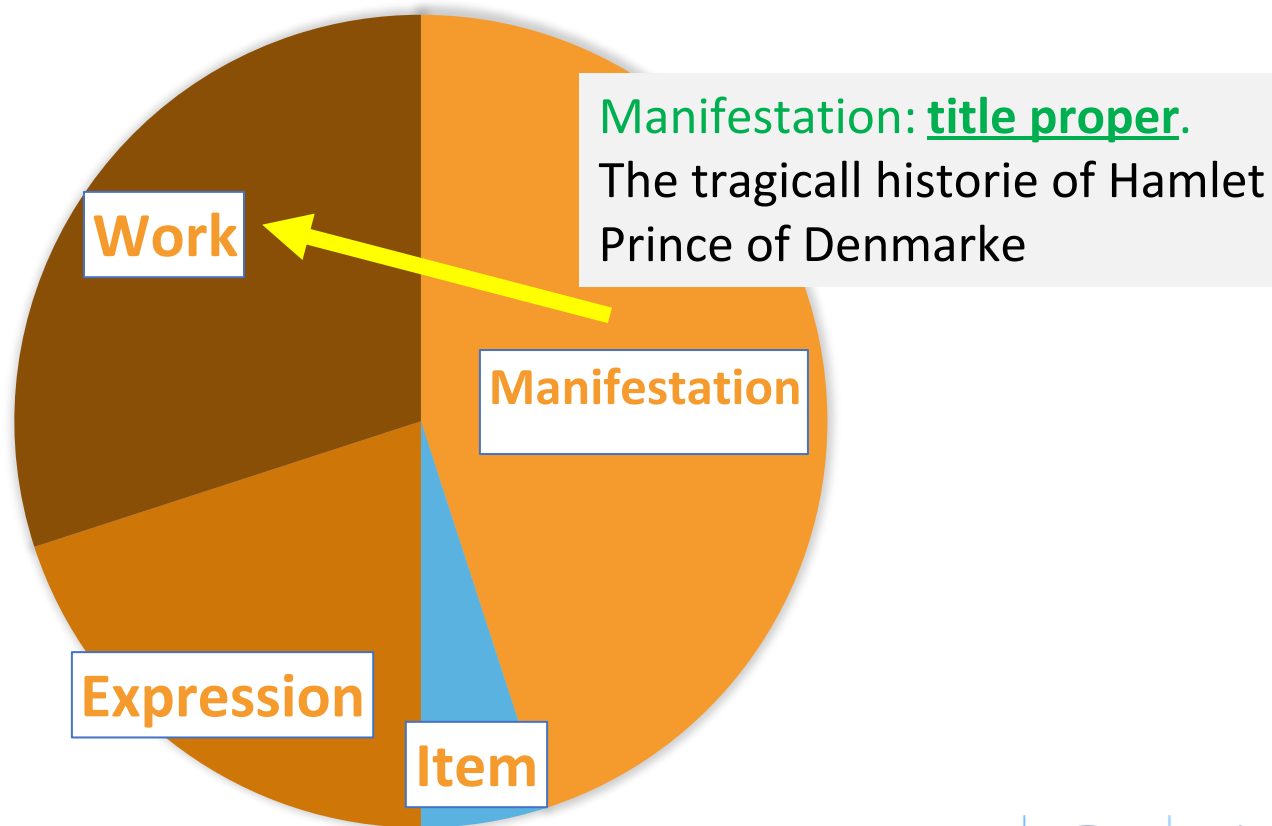
“Coherent description”
(formerly
“primary relationships”)



Coherent description, but using a shortcut ...



Recording a minimum description of a manifestation ...



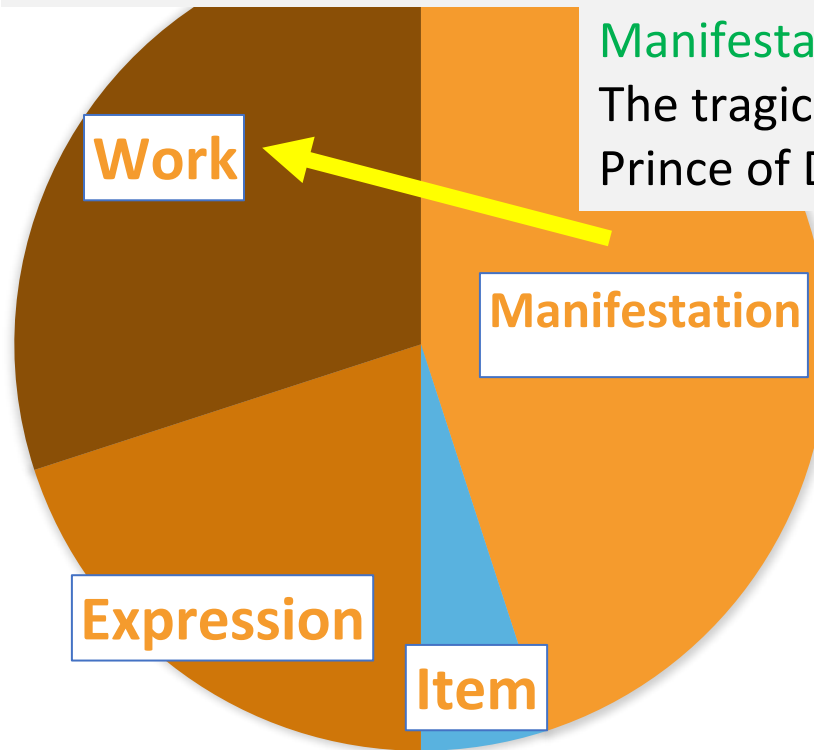
Minimum description of a manifestation, continued ...

Manifestation: work manifested.

Shakespeare, William, 1564-1616.
Hamlet

Manifestation: title proper.

The tragicall historie of Hamlet
Prince of Denmarke



A minimum description – as displayed on a card

Manifestation: work manifested. Shakespeare,
William, 1564-1616. Hamlet

Manifestation: title proper. Tragically historie of Hamlet Prince
of Denmarke

Shakespeare, William, 1564-1616.

[Hamlet]

The tragically historie of Hamlet Prince of Denmarke

A minimum description – as encoded in MARC

Manifestation: work manifested. Shakespeare,
William, 1564-1616. Hamlet

Manifestation: title proper. Tragicall historie of Hamlet Prince
of Denmarke

```
100 1_ $a Shakespeare, William, $d 1564-1616.  
240 10 $a Hamlet  
245 14 $a The tragicall historie of Hamlet Prince  
of Denmarke
```

Beyond “minimum” is an “effective description”

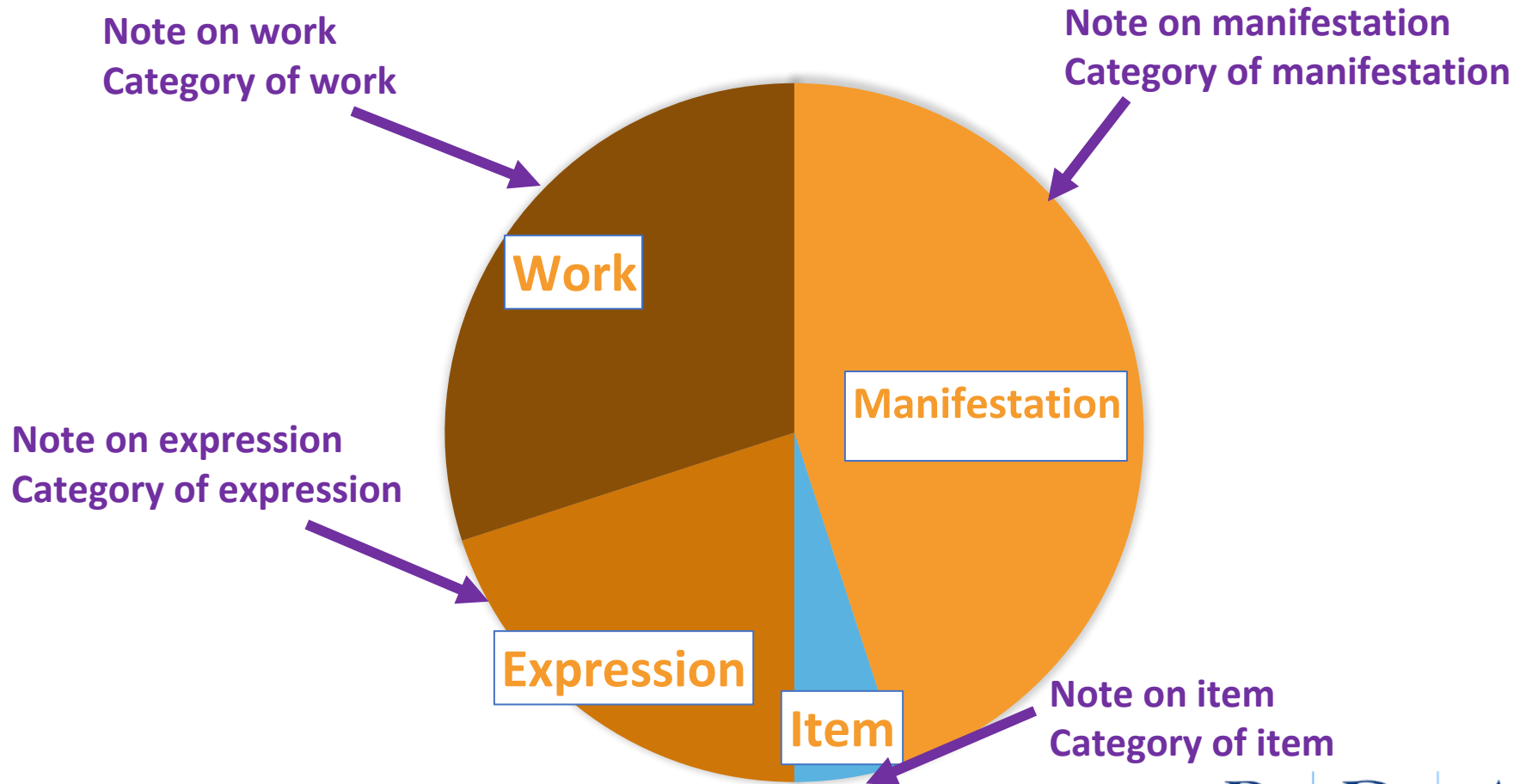
Manifestation: work manifested. Shakespeare, William, 1564-1616. Hamlet

Manifestation: title proper. Tragicall historie of Hamlet Prince of Denmarke

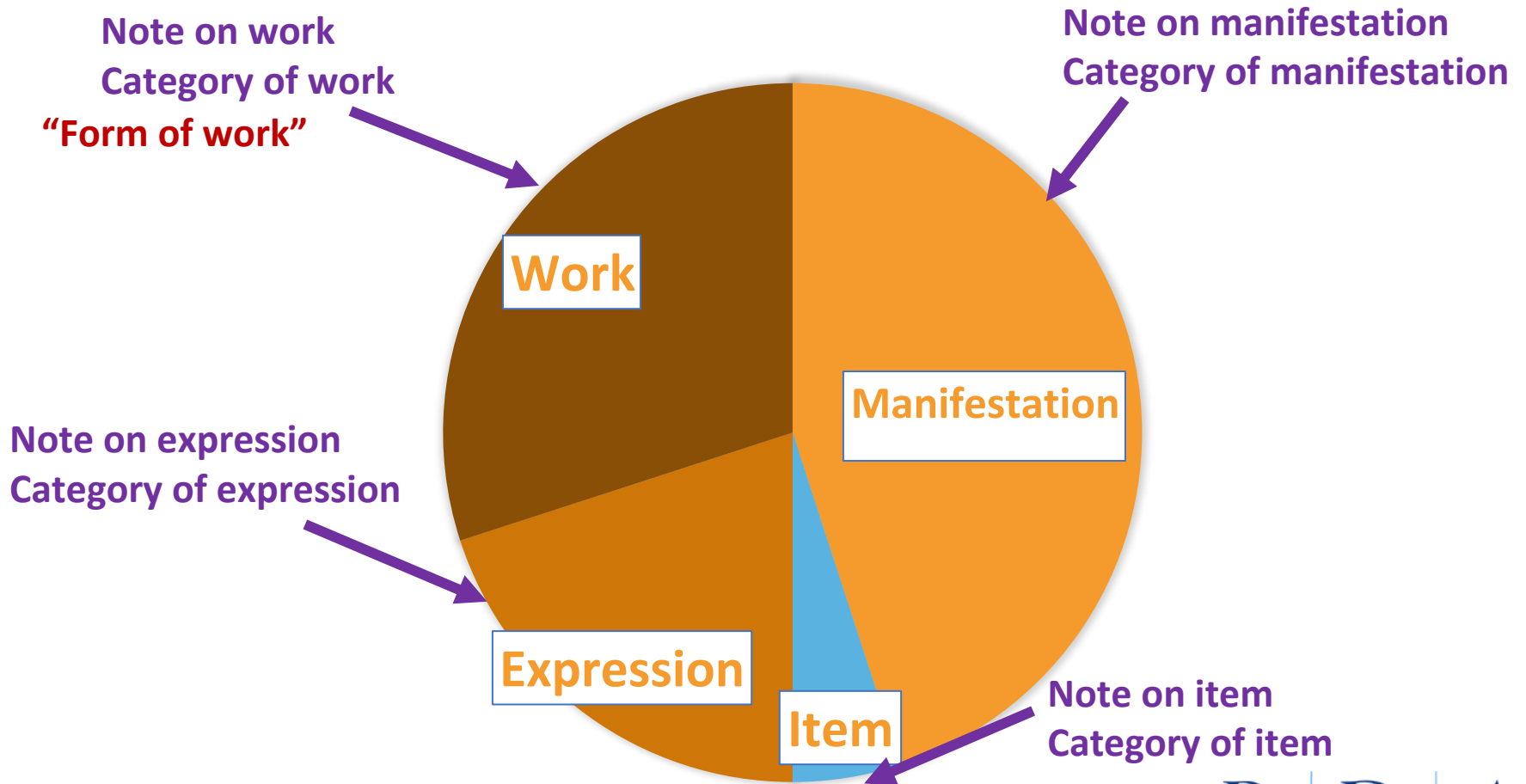
All other elements that can be used to describe a manifestation are part of an “**effective description**”. The elements to use are determined by your application profile.

So, what are some
common elements for
effective descriptions of
any entity?

Notes and categories elements – for any entity



Notes and categories

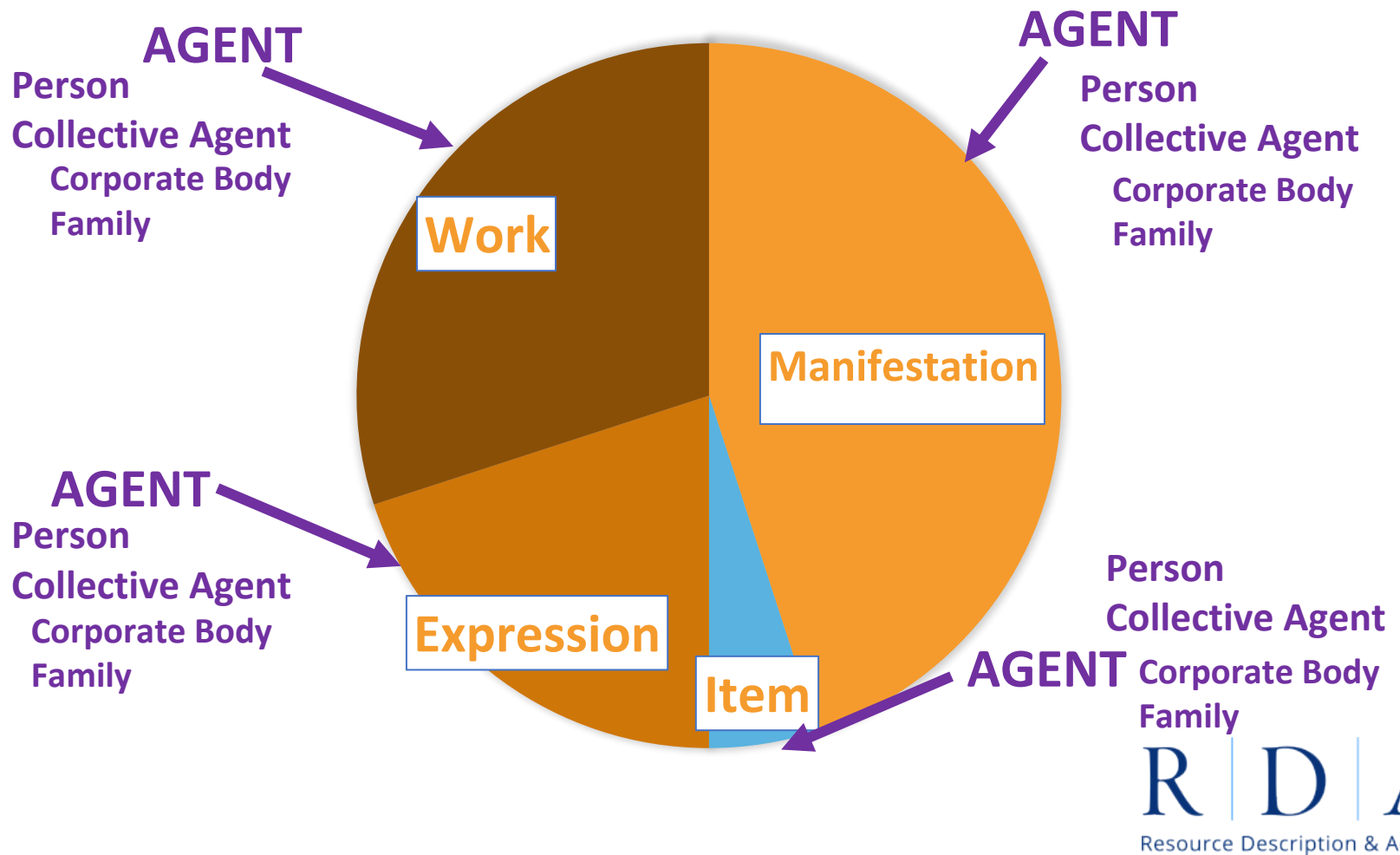


More elements to choose from for an effective description ...

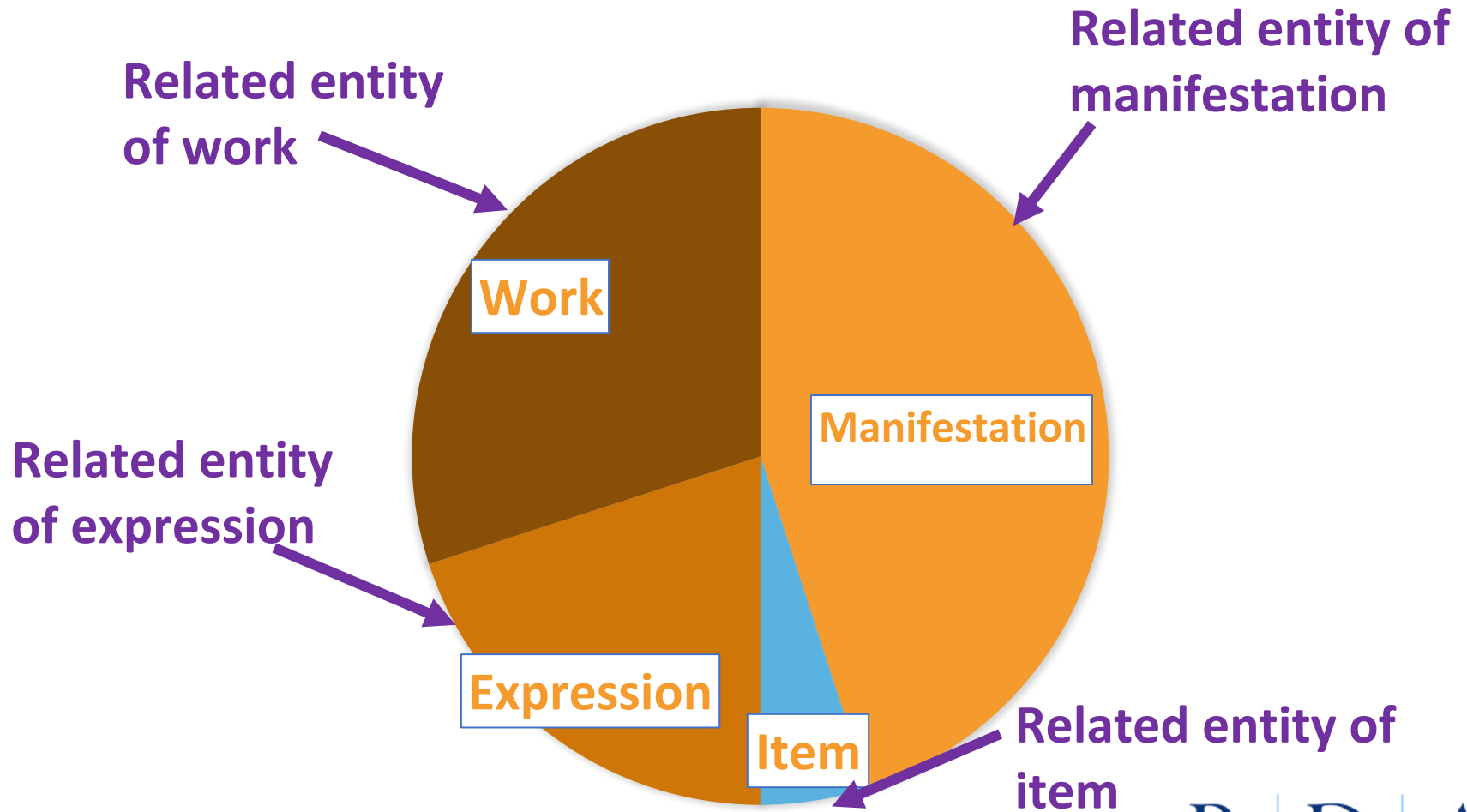
All elements are either “attributes” or “relationships”.

A “relationship element” operates between two RDA entities.

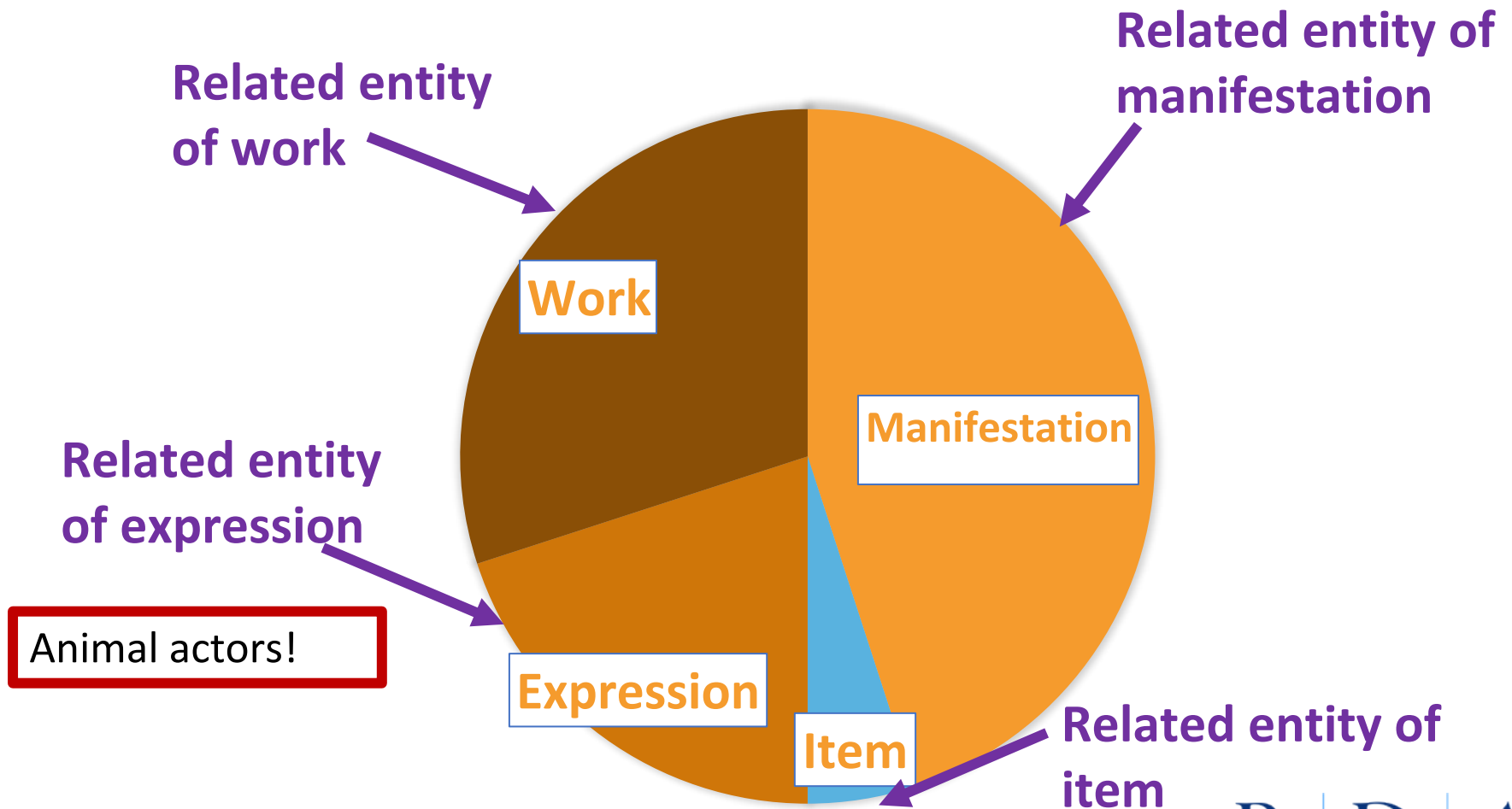
Agents – adding these relationships for an effective description



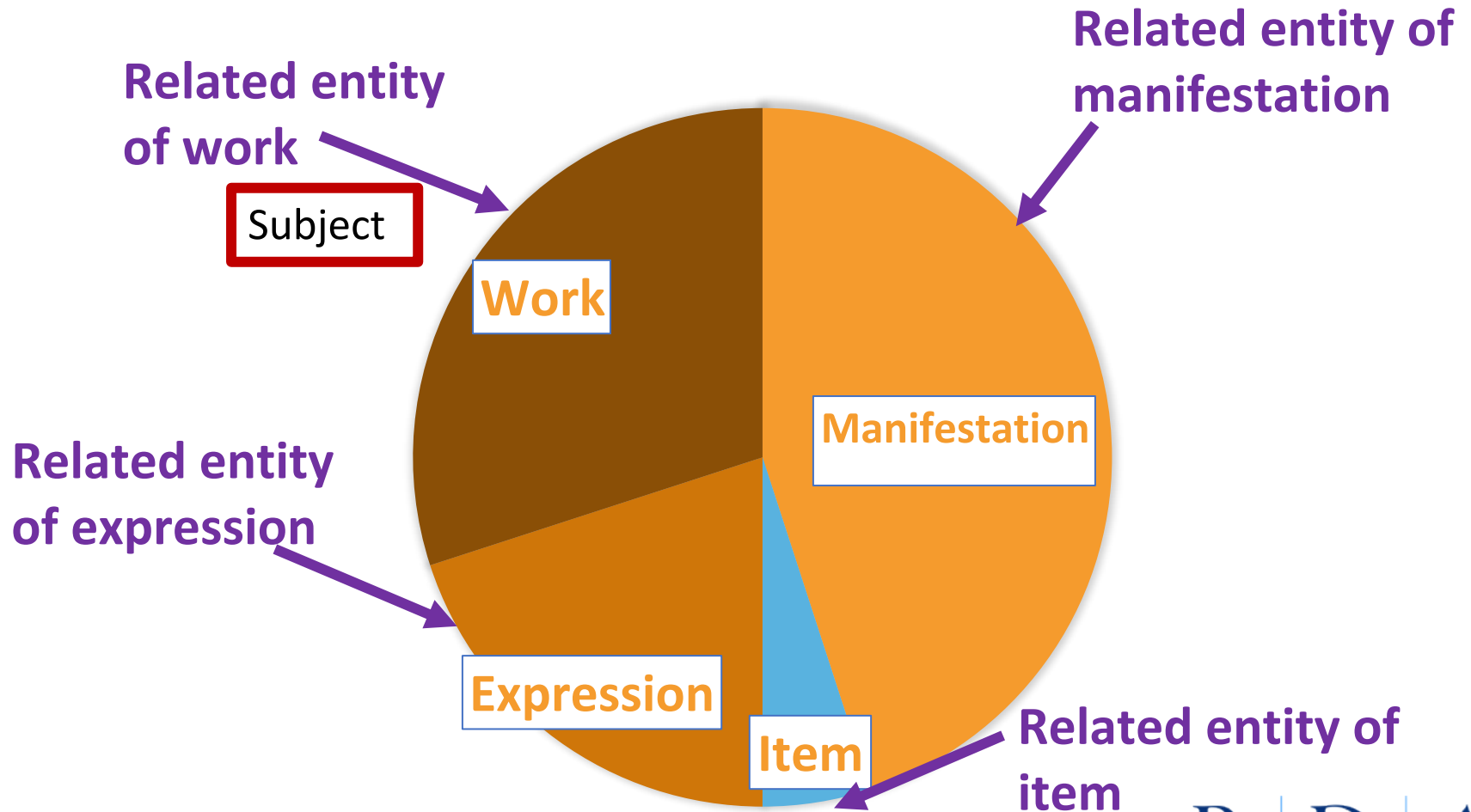
Related entity of RDA entity – going outside of RDA



Related entity of RDA entity – going outside of RDA



Related entity of RDA entity – going outside of RDA



Recording an element

The RDA entity being described is the “Domain” entity.

With a relationship element, the object RDA entity is the “Range”.

Domain: attribute element. Value

Domain: relationship element. Range

Metadata statements...

Domain: attribute element. Value

Domain: relationship element. Range

Manifestation: Extent of manifestation. 305
pages

Work: Author person. Shakespeare, William,
1564-1616

A “well-formed metadata statement”

Domain: attribute element. Value

Domain: relationship element. Range

Manifestation: Extent of manifestation. 305

pages

Manifestation perhaps represented
by a BIB control number

Work: Author person. Shakespeare, William,
1564-1616

A “well-formed metadata statement”

Domain: attribute element. Value

Domain: relationship element. Range

Manifestation: Extent of manifestation. 305
pages



Work perhaps represented by an
access point or the title of work.

Work: Author person. Shakespeare, William,
1564-1616

Metadata statements using IRIs (Semantic Web)

Domain: attribute element. Value

Domain: relationship element. Range

Manifestation: Extent of manifestation. 305 pages

<http://viaf.org/viaf/312343799>

for Hamlet

<http://viaf.org/viaf/96994048>

for Shakespeare

Work: Author person. Shakespeare, William, 1564-1616

Metadata statements using IRIs

Domain: attribute element. Value

Domain: relationship element. Range

Manifestation: Extent of manifestation. 305
pages

<http://rdaregistry.info/Elements/m/P30182>

<http://rdaregistry.info/Elements/w/P10436>

Work: Author person. Shakespeare, William,
1564-1616

Metadata statements and metadata description sets

Metadata description set

Definition: One or more metadata statements that describe and relate individual instances of one or more RDA entities.

Wait! There's a twist ...

Metadata description set

Definition: One or more metadata statements that describe and relate individual instances of one or more RDA entities.

A “metadata statement” is a “Work”.

A “metadata description set” is also a “Work”.

Metadata statements and metadata description sets


A metadata statement:

Manifestation: **title proper**. The tragicall historie of Hamlet
Prince of Denmarke

Metadata statements and metadata description sets

A metadata statement:

Manifestation: **title proper**. The tragicall historie of Hamlet
Prince of Denmarke




This metadata statement is a “Work”.

Metadata statements and metadata description sets

A metadata statement:

Manifestation: title proper. The tragical historie of Hamlet
Prince of Denmarke




Work: recording source. Title from cover.

(Value recorded as a note-- an unstructured
description)

Metadata statements and metadata description sets

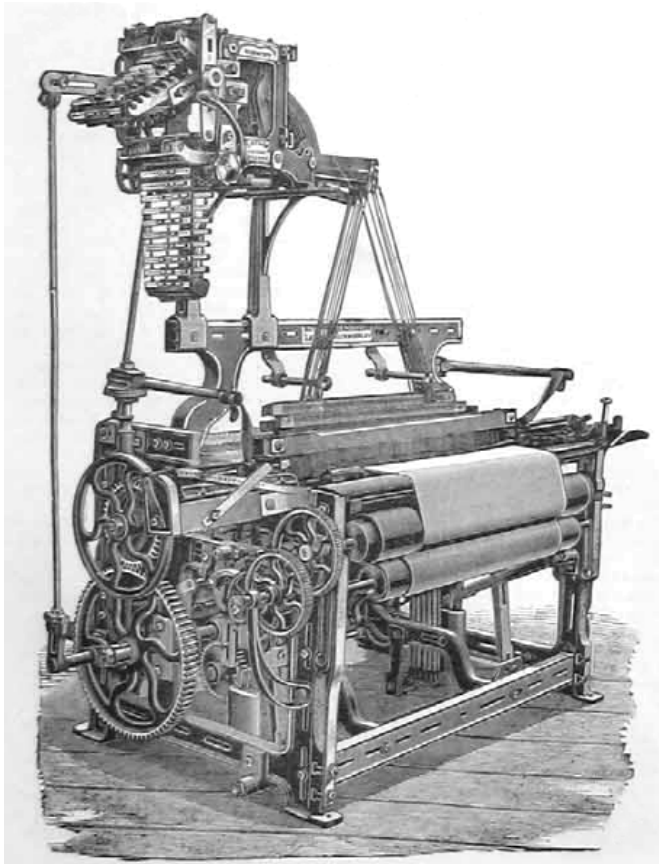
A metadata statement:

Manifestation: title proper. The tragical historie of Hamlet
Prince of Denmarke



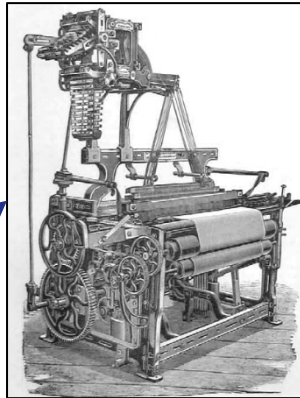
Work: recording source. Cover

(Value recorded as a controlled term-- a
structured description)



[This Photo](#) by Unknown Author is licensed under [CC BY-SA](#)

Cataloguing,
an artisanal
skill in an
industrial age.



R | D | A TOOLKIT

Application profile

Application profile

Application profile

Thank you!

RDA Steering Committee –

<http://www.rda-rsc.org/>

RDA YouTube channel –

<https://www.youtube.com/c/RDAToolkitVideo>

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