EURIG Annual Members' Meeting

April 14, 2015

Swiss National Library, Berne

MINUTES (final draft)

Contents

The meeting was chaired by Verena Schaffner, Austrian Library Network.

Welcome and introductions

Marie-Christine Doffey, director of the Swiss National Library, and Verena Schaffner welcomed the participating EURIG representatives.

Minutes of the previous meeting and matters arising

The minutes were accepted without changes. The Secretary will finalise the minutes and post them to the EURIG website. The action points from the 2014 meeting were also discussed.

ACTION: Lian Wintermans

Since we had no nominations for the Executive Committee, members were asked to think about nominations during the session. Alan Danskin (Vice Chair) noted that terms were deliberately restricted to two years in the EURIG co-operation agreement in order that the burden of managing EURIG can be shared among member institutions.

26 delegates representing 24 members from 18 countries attended the meeting. An observer from the Czech National Library also attended as a guest. See Appendix 1 for a list of attendees.

There were no changes to the agenda.

Membership update

The Chair welcomed two new members: Thierry Clavel, representing RERO, the library network for the French speaking part of Switzerland, and Stephanie Zutter, representing the National Library of Luxemburg. She also welcomed Nevzat Özel (Ankara University) and Tolga Çakmak (Hacettepe University) who were attending for the first time.

Three members have new representatives. The Danish Agency for Culture is now represented by Anders Cato, the National Library of Sweden by Katarina Synnermark and the International ISSN Centre by Clément Oury.

Some representatives were unable to attend and were represented by alternates: Hallfríður Kristjánsdóttir represented the National Library of Iceland; Laura Gigli represented Casalini Libri and Renate Behrens (DNB) represented both Deutsche Nationalbibliotek and Arbeitsgemeinschaft der Verbundsysteme.

As well as introducing themselves, all delegates gave a brief update on the status of RDA in their country or institution and plans for implementation and translation.

ACTION: ALL to include the updates in the "EURIG Wiki".

EURIG strategy

EURIG members discussed how to prioritise and plan future activities. The following questions were used as a starting point for the discussion:

- Are there JSC proposals or discussion papers EURIG would like to respond to?
- Do we need EURIG working groups?
- Do we need other ways of working, e.g. more meetings, or video/telephone/web conferences?

It was agreed that the most effective way to influence RDA development is to be a member of the relevant JSC Working Group. EURIG will therefore seek to nominate members to JSC Working Groups in preference to establishing its own Working Groups.

EURIG nominees to JSC WGs would value more support from EURIG members. WG members are nominated for their expertise, rather than as representatives of EURIG. It was also noted that the timescales for consultation are short and that the solution must be flexible and agile.

Members agreed to set up a support network or sounding board, for each JSC WG. These would be volunteers to whom the nominees could turn for advice or endorsement. Alan Danskin emphasized that members also gain from participating in working groups.

The future of the EURIG Aggregates Working Group was reviewed, the need for the group has been superseded by the formation of JSC's Working Group on Aggregate Entities, whose membership includes Françoise Leresche (BNF) and Alan Danskin (BL). Actions assigned to the EURIG WG at the 2014 meeting are still outstanding. As these relate more generally to the expression, the need for a Working Group on Expressions was discussed. Since Expression is an FRBR Entity, members asked whether it should be better to wait for the FRBR consolidated edition. Françoise Leresche replied that consolidation will not affect Group 1 entities. JSC made practical decisions when translating the FRBR model into RDA, which are barriers to implementation in France and perhaps in other countries. It was agreed that Alan Danskin will coordinate setting up this group. Roberto Gómez indicated that Spain is interested in this topic too.

ACTION: Alan Danskin to draft ToR and canvass for members.

EURIG members agreed that internationalization of RDA is the main focus of EURIG. They felt a need to prioritize what is most important for EURIG when it comes to internationalization. Members were asked to brainstorm during the next year about the most important topics, so that EURIG can set its priorities at the next meeting. The Executive Committee will set up a list or document where members can add topics that are important for their own organization or country.

ACTION: Executive Committee to set up a Wiki site; ALL to contribute.

EURIG response to RDA Governance Structure

Verena Schaffner summarized the EURIG response to the RDA Governance Structure review, and thanked members for their contributions to the EURIG response.

JSC schedule and JSC Working Principle

Alan Danskin noted that the JSC schedule for 2015 is:
- Aug. 3: deadline for JSC papers
- Oct. 3: deadline for responses
- Nov. 2-6: JSC meeting in Edinburgh

Changes agreed at the 2014 JSC meeting were published in the RDA Update, released on April 14th. Full details are in the Update History in the Toolkit. There is also a Summary of Outcomes for specific papers.

Alan introduced some highlights updates from the April 2015 update of the RDA Toolkit.
- See the Chair's presentation, p. 21-24.
- RDA has now incorporated "subjects" (there were a lot of placeholders for this topic). "Subject" is not seen as an entity, but as a relationship. There is a new chapter (23) and a new appendix (M) on subject relationships.
- The Music WG has done a lot of work to simplify and align music instructions with the general instructions in RDA.

Alan also reported on the changes of the JSC working principle. The IFLA FR consolidation will have a lot of impact on RDA. Therefore there is a moratorium on short

term changes, such as numbering, and a greater focus on a broader range of entities, such as places and timespan and date ranges. There is also a preference for relationships to attributes.

The volume of changes in the 2014 Update was particularly high and JSC recognizes that this is a significant overhead, particularly for those maintaining translations. Fewer proposals are expected this year, but they will be more strategic ones.

JSC Working Groups

Reports from JSC Working Groups

Members of existing JSC Working Groups reported to EURIG.

Anders Cato reported on the work of the _JSC Working Group on Music_.

Several EURIG members (Finland, Great Britain, Italy, France, Germany) indicated that they will nominate colleagues for the EURIG support network for this JSC Working Group.

ACTION: Renate Behrens, Alan Danskin, Laura Gigli, Françoise Leresche, Marja-Liisa Seppälä [Note BL: Caroline Shaw].

Christian Aliverti reported on the _JSC Working Group on Places_. The group has a new chair: Gordon Dunsire. There has been a lot of discussion about the definition of places (geographic and/or jurisdiction).

The National Library of Luxemburg and Nevzat Özel volunteered for supporting Christian; Verena Schaffner and Alan Danskin will ask colleagues for the support network.

ACTION: Alan Danskin, Verena Schaffner.

Françoise Leresche reported on the _RDA/ONIX framework WG_.

Lian Wintermans and Renate Behrens will ask colleagues to volunteer for the support network. It was noted that there is no specific need for knowledge of ONIX, it is knowledge of metadata that is needed.

ACTION: Renate Behrens, Lian Wintermans.

Marja-Liisa Seppälä reported on the _JSC Technical Working Group_.

Alan Danskin, Lian Wintermans and the Turkish EURIG members will ask colleagues for support for this WG.

ACTION: Alan Danskin, Lian Wintermans, Nevzat Özel and/or Tolga Çakmak [Note: BL Corine Deliot].

The reports can be found in Appendix 2.

New JSC Working Groups

The JSC has established working groups for the following topics: aggregates, capitalization, fictitious entities, and relationship designators.

Françoise Leresche will be the EURIG representative in the _JSC Working Group on Aggregates_, which will produce a discussion paper. Pilar Tejero and members of the EURIG WG on Expressions can support Françoise.

Anders Cato will be the EURIG representative in the _JSC Working Group on Capitalization_. Marja-Liisa Seppälä represents Finland, Lian Wintermans nominated Marja Smolenaars to represent the Dutch language. They can also support Anders as a EURIG representative.

The _JSC Working Group on Fictitious Entities_ will review the RDA treatment of fictitious persons (later also: corporate bodies and families). Stefanie Zutter volunteered to represent EURIG in this working group. Alan Danskin will support her as well as the British Library member of the working group. Verena Schaffner will ask a colleague to support Stefanie.

ACTION: Verena Schaffner.

Maira Kreislere volunteered to represent EURIG in the *JSC Working Group on Relationship Designators*. Hanne Hørl Hansen and Roberto Gómez Prada will support her.

All members were asked to think about giving support to these EURIG representatives in the JSC Working Groups.
ACTION: ALL.

How to organise in EURIG?

Next year EURIG will review whether this model of supporting EURIG representatives works.

GoogleSite – a collaborative workspace for EURIG?

Verena Schaffner demonstrated the "EURIG Wiki" that the Executive Committee had set up. It is set up with Verena's private email account, but we can transfer it to the EURIG Google account.

Members agreed that it could be useful for working together on proposals/responses and for sharing information. They also agreed that we need pages for every working group. Lian Wintermans noted that it is probably not suitable for confidential information, and that you do not need to use your private Gmail account for it, since you can set up a Google account for your work mail address and use that to log into the EURIG wiki.
ACTION: Executive Committee, to transfer account.

Internationalization

Specialist communities

Alan Danskin introduced this topic. RDA, like AACR2, tries to cover everything, but is not necessarily detailed enough for specialist communities. What is the best way to handle best practices for specialist communities? Do we need separate application profiles for every language community, or can we find a way to integrate best practices independent of language community?

The German-speaking countries are coming from a cataloguing tradition that provides several manuals for special materials (e.g. music, rare books, non-book-materials etc.)

Following the approach of RDA, the German-speaking countries will give up this tradition with the implementation of RDA at the end of 2015. To describe those materials sufficiently the Working Group RDA where all the 16 partners of the German-speaking countries are represented, has worked out policy statements in any case RDA provides at the status quo no sufficient possibility to describe those materials. This had been necessary not only for the cataloguers, but also to ensure an efficient data exchange.

In Switzerland libraries already use DCRM and CM, which causes problems when implementing RDA because these are still based on AACR2. In the British Library DCRM is still used for descriptive cataloguing of rare books, while RDA is used for the access points.

The problem is not yet solved in the Anglo-American world, but various approaches are being explored in discussion with different communities, including RBMS, OLAC and MLA in North America. Adding policy statements to the toolkit would be possible solution, but how should this be internationalized?

In the German speaking countries there is interest in RDA and FRBR from specialist communities, including Museums and Archives. The British Library is starting an internal dialogue between its cataloguing communities.

According to Olle Johansson the Swedish audio-visual community based their rules on AACR2 and they would like to retain some of their own rules, e.g. on the source of information (Swedish rule: use the best source in the published package).

In France there are special groups for graphic and for cartographic materials, and for music. For early printed books a specific set of rules is used and this class of material was excluded from the RDA review.

Action: Alan Danskin to report back on discussions with RBMS.

Meaning of jurisdiction

In the JSC Technical Working Group the question arose what "jurisdiction" exactly means. RDA usage is not very clear, and the working group came up with recommendations for clarification.

It appeared that ambiguities also exist in Switzerland and in the German speaking world. Other terms that are equally difficult were noted, such as "government" and "court". And it is not only a matter of language, but also of culture. A similar problem applies to religious bodies: we do not want rules for every religion. It was noted that we probably need to work with policy statements, which implies that the rules need to be more generic.

The National Library of Luxemburg agreed to this, and in Spain they experience similar problems. There were also complications with this for the Finnish. Lian Wintermans will ask how this was in the Netherlands.

ACTION: Lian Wintermans.

Report on Jane-athon 2015

Alan reported on the Jane-athon 2015 at the ALA midwinter meeting (see for more information: http://rdatoolkit.org/janeathon). The Jane-athon was a hackathon using RIMMF to create RDA records without MARC 21. The database (or R-Ball) was primed with 75 records. Delegates brought their own resources to catalogue and added about 700 RDA records to the "R-Ball". Further events are planned, in Edinburgh and San Francisco. Jane-athons are a good way to expose people to the potential of RDA. Roberto Gómez indicated that in Spain they want to organize something similar. Alan also demonstrated RIMMF.

Election of the Committee

In the absence of any alternative nominations:

Alan Danskin (BL) was appointed Chair and Verena Schaffner was appointed Vice-Chair. Lian's term as secretary had expired and KB was no longer willing to resource this role. Therefore Anders Cato was appointed to replace Lian Wintermans.

Alan noted that the committee terms will expire in 2017 and that neither BL nor ALN would be willing to continue their commitments, therefore new officers will be required.

Workflows in the RDA Toolkit

Alan Danskin gave a presentation of BL workflows for cataloguers in the RDA Toolkit. Under the "Tools" tab there is an option for users to contribute content to the Toolkit, e.g. mappings and workflows. User content is contributed under a CC-BY license and can be made available to all users.

In Germany it is more difficult, because the workflows are format based, and not everyone uses the same format.

Verena Schaffner was concerned by managing updates in RDA, because they have a lot of policy statements. First they need to update the German version of RDA and then to analyze the impact of the changes on the policy statements.

EURIG activity plan

Verena Schaffner included a "to do" list in her presentation (p. 72-75), based on actions agreed on in this meeting.

EURIG Members Meeting 2016

The Executive Committee received invitations for the 2016 meeting from the National Library of Latvia and from Casalini Libri. Members agreed that the next meeting will be in Riga, Latvia, in May 2016.

Announcements, etc.

There were no announcements.

Close

The chair closed the meeting at 16.15 and thanked members for their participation.

Appendix 1: Attendees

Austria	Austrian Library Network	Verena Schaffner (Chair)
Czech Republic	National Library	Jarmila Pribylova
Denmark	Danish Agency for Culture	Anders Cato
Denmark	Danish Bibliographic Center	Hanne Hørl Hansen
Finland	National Library of Finland	Marja-Liisa Seppälä
France	ABES	Philippe Le Pape
France	Bibliotèque nationale de France	Françoise Leresche
France	ISSN International Centre	Clément Oury
Germany	Arbeitsgemeinschaft der Verbundsysteme & Deutsche Nationalbibliothek	Renate Behrens
Great Britain	British Library	Alan Danskin (Vice-chair)
Iceland	National and University Library of Iceland	Hallfríður Kristjánsdóttir
Italy	Casalini Libri	Laura Gigli
Latvia	National Library of Latvia	Anita Goldberga
Latvia	National Library of Latvia	Maira Kreislere
Luxemburg	Bibliothèque nationale de Luxembourg	Stefanie Zutter
Netherlands	National Library of the Netherlands	Lian Wintermans (Secretary)
Norway	National Library of Norway	Nina Berve
Poland	NUKAT	Leszek Śnieżko
Slovenia	National and University Library	Irena Kavčič
Spain	Biblioteca National de España	Roberto Gómez
Sweden	National Library of Sweden	Olle Johansson
Sweden	National Library of Sweden	Katarina Synnermark
Switzerland	RERO	Thierry Clavel
Switzerland	Swiss National Library	Christian Aliverti
Switzerland	Swiss National Library	Karin von Wartburg
Turkey	Ankara University / University and Research Librarians Association in Turkey	Nevzat Özel
Turkey	Hacettepe University	Tolga Çakmak

Appendix 2: Reports from JSC Working Groups

JSC Working Group on Music

The report is included in the Chair's <u>presentation</u>, p. 29-33.

JSC Working Group on Places

The report is available at the <u>EURIG website</u>.

RDA/ONIX framework WG

The report is included in the Chair's <u>presentation</u>, p. 35-39.

JSC Technical Working Group

Report by Marja-Liisa Seppälä:

Terms of reference for the group were published on January 9, 2014. The group is charged to assist the JSC in developing RDA in technical areas such as models, structures and standards.

Membership and tasks 2015

Chair

- Gordon Dunsire

Membership

- John Attig (former ALA representative to the JSC)
- Gordon Dunsire (JSC)
- Deborah Fritz (TMQ)
- Sarah Hartmann (Deutsche Nationalbibliothek)
- Diane Hillmann (MMA)
- Ricardo Santos Muñoz (Biblioteca Nacional de España/EURIG)
- Marja-Liisa Seppälä (National Library of Finland/EURIG)

Tasks

1. Review and update the RDA Element analysis documentation in 5JSC/RDA/Element analysis/Rev/3.
2. Monitor the need for value vocabulary representations of the *RDA Toolkit* relationship elements and designators, following recommendation #7 in 6JSC/CILIP rep/3 (RDF representation of RDA relationship designators).
3. Investigate the issue of "cataloguer-friendly" and "user-friendly" labels in metadata based on the FRBR/FRAD models using the *RDA* Element set and Relationship designators, following recommendation #10 in 6JSC/CILIP rep/3 and the responses from BL and DNB.

4. Explore the issues related to "statements" as aggregates of *RDA* elements and make proposals based on findings.
5. Monitor the development of general models for provenance and other meta-metadata and prepare proposals/discussion papers on their application to RDA in due course. **(New task)**
6. Investigate the development of RDA models for authority data and prepare proposals/discussion paper by Aug. 3, 2015. **(New task)**
7. Prepare a discussion paper as follow-up to DNB/Discussion/3 by Aug. 3, 2015 (Hidden relationships in attributes). **(New task)**
8. Investigate and prepare proposals or discussion papers on how RDA accommodates relationship data as unstructured data, structured textual notes, authorized access points, and identifiers (including linked data) by Aug. 3, 2015. **(New task)**

Outcomes 2014

The group submitted 4 proposal documents:
- 6JSC/TechnicalWG/1: Meta-metadata elements in RDA (to make more consistent the use of meta-elements such as *cataloger's note* and *source consulted*).
- 6JSC/TechnicalWG/2: Note and related elements in RDA (to clarify the difference and naming of elements *details of*, *note on* and other meta-elements).
- 6JSC/TechnicalWG/3: high-level subject relationship in RDA (to improve the coherency of RDA elements and relationship designators associated with concept of subject).
- 6JSC/TechnicalWG/4: Court and Jurisdiction in RDA (to clarify the use of the terms *court* and *jurisdiction* in the context of corporate body and place).

Status of Tasks
1. Review and update the RDA Element analysis documentation in 5JSC/RDA/Element analysis/Rev/3.
   Status: ongoing.
2. Monitor the need for value vocabulary representations of the *RDA Toolkit* relationship elements and designators, following recommendation #7 in 6JSC/CILIP rep/3.
   Status: ongoing. Monitoring of development in related standards.
3. Investigate the issue of "cataloguer-friendly" and "user-friendly" labels in metadata based on the FRBR/FRAD models using the *RDA* Element set and Relationship designators, following recommendation #10 in 6JSC/CILIP rep/3 and the responses from BL and DNB.
   Status: ongoing. Preliminary discussions about the need for generic approaches to the labels and for a high-level policy.
4. Review the relationship between the *RDA* elements "court" and "jurisdiction" and the FRBR entity "Corporate body", and the definitions of the relationship designators "appellant", "appellee", "court governed", "enacting jurisdiction", "jurisdiction governed"

and any other relevant designators, following recommendation #3 in 6JSC/CILIP rep/3/Appendix 5.

Status: completed by **6JSC/TechnicalWG/4.**

5. Disambiguate the labels for the relationship designators "founded corporate body" and "sponsored corporate body" using the FRBR/FRAD entity, following recommendation #10 in 6JSC/CILIP rep/3/Appendix 5.

Status: completed. Folded into the re-organization of Appendix K.

6. Explore the issues related to "statements" as aggregates of *RDA* elements and make proposals based on findings.

Status: ongoing. Informal discussion between members of the group.

7. Review the various needs for data about data and missing elements noted in 6JSC/Chair/9 and make proposals based on findings.

Status: completed by **6JSC/TechnicalWG/1** and **6JSC/TechnicalWG/2.**

Additional task:

Proposal for the high-level modelling of subject in RDA.

Status: completed by **6JSC/TechnicalWG/3.**

Organization of the group

The shared working documents on Google Drive.

The private e-mail list.

The group has had a couple of online meetings in 2014.

Challenges of the group

The tasks are numerous.

It is challenging to work mainly by commenting on the documents on Google Drive.

Online meetings are challenging if you are not familiar with all the background information.

After a discussion paper or a proposal has been published on the JSC website, observing JSC's commenting process could be demanding and time consuming and unfortunately often missed because of other pressing issues.

Further information

http://www.rda-jsc.org/docs/6JSC-Chair-11-2015.pdf

Marja-Liisa Seppälä

The National Library of Finland

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Appendix 3: British Library workflows

The BL has created workflows for its main content streams, which provide a "narrative" for application of RDA. There are workflows for the following topics: monographs, serials, sheet music, cartographic materials, and there is a document on authority control. They tried not to duplicate information in the workflows, but some duplication is inevitable. The workflows guide the cataloguers through RDA and link to MARC and BL policies. You can add contents pages and text, including links to RDA text and BL policies (MARC examples are included in the text of the BL workflows).

People at the BL like it and use it. The monograph workflow is the most heavily used page in the Toolkit. The workflow documents were also used during the training. All usual search options also work with the workflows, and you can also limit searches to a specific workflow. There are global and local workflows, and even personal workflows/versions are possible). Other institutions in the UK have reused and adapted the workflows. RDA updates are not automatically reflected in the workflows, so maintenance is an overhead, but currently considered worthwhile.

Appendix 4: Action points

What ?	Who ?	When ?
Finalise AM 2014 minutes and post them to EURIG website	Lian Wintermans	ASAP *Done*
Write overview of the outcomes of this meeting	Alan Danskin	ASAP *Done*
Include update on status of RDA and plans for implementation / translation in EURIG wiki	ALL	Ongoing
Draft ToR for WG on Expressions and canvass for members	Alan Danskin	ASAP *Done*
Set up list to brainstorm about the most important topics when it comes to internationalization	Executive Committee	8th August
Contribute to brainstorm about the most important topics when it comes to internationalization	ALL	During next year
Contact expert(s) to support EURIG representative in JSC WG on Music	Renate Behrens Alan Danskin Laura Gigli Françoise Leresche Marja-Liisa Seppälä	ASAP *Partly done*
Contact expert(s) to support EURIG representative in JSC WG on Places	Alan Danskin Verena Schaffner	ASAP *Partly done*
Contact expert(s) to support EURIG representative in JSC RDA/ONIX framework WG	Renate Behrens Lian Wintermans	ASAP *Partly done*
Contact expert(s) to support EURIG representative in JSC Technical WG	Alan Danskin Nevzat Özel and/or Tolga Çakmak Lian Wintermans	ASAP *Partly done*
Contact expert(s) to support EURIG representative in JSC WG on Fictitious Entities	Verena Schaffner	ASAP
Think about giving support to EURIG representatives in JSC WGs	ALL	15th June
Transfer account EURIG wiki to EURIG Google account	Executive Committee	Within 4 weeks
Add pages for JSC/EURIG working groups to EURIG wiki	Verena Schaffner	15th June
Report back on discussions with RBMS	Alan Danskin	*Done*
Report back on RDA implementation of "jurisdiction" etc. in Netherlands	Lian Wintermans	During next year
Websites for the JSC WG and nominations for consultants	Verena Schaffner (websites) ALL (consultants)	Within 4 weeks
Comments on JSC proposals (websites)	Executive Committee	During May
Update responses on RDA implementation issues (EURIG wiki)	ALL	Ongoing
Notify Gordon about new JSC WG members from EURIG	Alan Danskin	ASAP *Done*

What ?	Who ?	When ?
Joint pseudonyms in RDA	Executive Committee	By the end of May
Work on carrier type vs. mode of access for electronic resources paper	Françoise Leresche & Clément Oury	By the end of 2015
Provide examples of carrier type vs. mode of access for electronic resources	ALL	By the end of 2015
Arrange for takeover of administration to the new Executive Committee	Executive Committee (old and new)	By the end of May *done*