

To: RDA Steering Committee  
From: Judith A. Kuhagen, Secretary, RSC  
Subject: Recording numbering for a series (2.12.9.3)

The text below reflects the decisions made by the Joint Steering Committee during its November 2015 meeting.

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### **2.12.9.3 Recording Numbering within Series**

*[1<sup>st</sup> paragraph replaced by three paragraphs below]*

Record the numbering of the resource within the series.

Record numbers expressed as numerals or as words by applying the general guidelines at 1.8.

Transcribe other words, characters, or groups of words and/or characters as they appear on the source of information by applying the general guidelines at 1.7.

*[remainder of instruction unchanged except for last paragraph below]*

If the numbering that appears on the source of information is known to be incorrect, record it as it appears. Make a note giving the correct numbering (see 2.17.11.4).

*[example unchanged]*