

EURIG Annual Members' Meeting

April 25, 2014

Austrian Library Network, Vienna



MINUTES (final version)

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The meeting was chaired by Verena Schaffner, Austrian Library Network.

Welcome and introductions

Wolfgang Hamedinger and Verena Schaffner from the Austrian Library Network welcomed the participating EURIG representatives.

Minutes of the previous meeting and matters arising

The minutes were accepted with a minor correction on p. 7, where "IFLA Cataloguing group" should be "IFLA Cataloguing section". The Secretary will finalise the minutes and post them to the EURIG website.

ACTION: Lian Wintermans

Twenty four people registered for this meeting, twenty two were present when the meeting started. Bernhard Schubert was announced to be present in the afternoon, Tanja Buzina was absent without notice.

Twenty three people representing 21 members from 16 countries attended the meeting. A list of attendees is included in [Appendix 1](#).

There were no changes to the agenda.

Membership update

Two members, the National Library of Finland and the National Library of Spain, have a new representative. We welcomed Marja-Liisa Seppälä from Finland. The new Spanish representative is María Jesús Morillo Calero (she was not at the meeting, which was attended by Roberto Gómez). During this meeting the Swedish National Library was represented by Katarina Synnermark.

EURIG also has two new members: Nevzat Özel and Tolga Çakmak represent the Department of Information and Record Management, University of Ankara and the Department of Information Management, Hacettepe University respectively and are EURIG's first Turkish members.

Update on JSC activities

Alan Danskin (British Library) gave an update on the JSC activities. The JSC met in November 2013 in Washington. The next meeting will be in November 2014 (also in Washington). The deadlines for proposals and responses are 4th August and 4th October, 2014, respectively.

Gordon Dunsire succeeded Barbara Tillett as chair of the JSC in January. He has set up new working groups (Places Working Group, Technical Working Group, and RDA/ONIX Framework Working Group). The working groups will analyse and make recommendation to progress issues to be resolved in order to move RDA forward.

The JSC has contributed to a new strategic plan for RDA, that will be discussed at the Committee of Principals' meeting week commencing 28th April. It was also noted that Simon Edwards (CILIP) has succeeded Mary Ghikas (ALA) as Chair of the Committee of Principals.

A lot of work had been going on to get the RDA update (which had just been issued) ready. The annual report of 2013 is available on the [JSC website](#).

Reports of EURIG and JSC working groups

EURIG Working Group on Aggregates

The EURIG Working Group on Aggregates has not met since the Members' Meeting 2013, in Stockholm. The working group still needs to discuss the JSC responses to their discussion papers and decide what to do.

The working group is interested in knowing how the German speaking members will decide on this when implementing RDA.

The JSC responses were discussed later during the meeting.

JSC working group on music

The EURIG liaison for the JSC Working Group on Music is Anders Cato. He was not present at the meeting, but had sent a report. It included information on the members and tasks of the working group. More details can be found in the [EURIG chair's presentation](#) (p. 9-11).

More information on the working group can be found at the JSC website:

- *Terms of reference for the JSC Music Working Group*
6JSC/Chair/14 [2014/04/14] -- <http://rda-jsc.org/docs/6JSC-Chair-14.pdf>
- *JSC Music Working Group: 2014 membership and tasks*
6JSC/Chair/14/2014 [2014/04/14] -- <http://rda-jsc.org/docs/6JSC-Chair-14-2014.pdf>

JSC working group for the RDA/ONIX framework

Alan Danskin represents the British Library in the JSC the RDA/ONIX Framework Working Group. It was agreed that Françoise Leresche (BnF) will represent EURIG in this working group. Alan Danskin will contact the JSC chair about this.

ACTION: Alan Danskin

Alan reported that the working group has only just started its activity. The group is chaired by Gordon Dunsire, and it will focus on vocabularies for resource categorization. Daniel van Spanje (OCLC) asked whether ONIX will be affected by the outcomes (reply: maybe, that is still open) and whether the ISTC developments are related to ONIX (reply: they are separated from ONIX developments).

More information on the working group can be found at the JSC website:

- *Terms of reference for the JSC RDA/ONIX Framework Working Group*
6JSC/Chair/10 [2014/01/09] -- <http://rda-jsc.org/docs/6JSC-Chair-9.pdf>
- *JSC RDA/ONIX Framework Working Group: 2014 membership and tasks*
6JSC/Chair/10/2014 [2014/01/16] -- <http://rda-jsc.org/docs/6JSC-Chair-10-2014.pdf>

JSC Technical Working Group

Information on the JSC Technical Working Group can also be found at the JSC website:

- *Terms of reference for the JSC Technical Working Group*
6JSC/Chair/11 [2014/01/09] -- <http://rda-jsc.org/docs/6JSC-Chair-11.pdf>
- *JSC Technical Working Group: 2014 membership and tasks*
6JSC/Chair/11/2014 [2014/01/16] -- <http://rda-jsc.org/docs/6JSC-Chair-10-2014.pdf>

The working group is also chaired by Gordon Dunsire. The group has an important and demanding task list. There is no EURIG representative yet, but EURIG would very much like to be represented in this working group. Verena asked everyone to let her know by the end of next week if there is a volunteer with the relevant technical knowledge.

ACTION: ALL

JSC Working Group on Places

Christian Aliverti (Swiss National Library) is the EURIG representative in the JSC working group on places. His report can be found on the [EURIG website](#). He invited EURIG members to contact him and send questions and feedback on the topic of the working group.

Daniel van Spanje (OCLC) queried the impact on descriptive cataloguing . Christian answered that it mainly impacts headings for corporate bodies (with or without authority control), but not descriptive cataloguing (since the place of publication is transcribed).

Alan Danskin (BL) added to this that NACO is RDA compliant, but LCSH not yet.

Rita Albrecht (Arbeitsgemeinschaft der Verbundsysteme, Germany) observed that there is a difference between jurisdictions and geographical places.

EURIG hopes that this problem is going to be solved by the working group, e.g. by moving instructions about jurisdictions from RDA chapter 16 (Identifying places) to chapter 11 (Identifying corporate bodies).

The German speaking countries only use one authority file for descriptive and subject cataloguing (GND – Integrated Authority File¹), which means that they have one authority record for both jurisdiction and geographical place.

Alan Danskin added that is further complicated, because jurisdictions change in relation to locations over time; e.g. are we talking about Poland now, or Poland in the 17th century? Perhaps locations can only be identified by coordinates,. But users don't know coordinates, so we need to provide labels for them.

Results are planned to be available before the next JSC meeting (November 2014). The chair thanked Christian for his work, and asked him to keep EURIG members informed.

JSC responses to EURIG discussion papers

Verena Schaffner (ALN) summarized the JSC responses to the EURIG discussion papers. Alan Danskin (BL) and Christine Frodl (DNB) clarified the JSC responses where needed.

6JSC/EURIG/discussion/2

EURIG accepted that we have to wait until we have a better understanding of how the recommendations of IFLA's *Final Report of the Working Group on Aggregates* will be incorporated into the consolidated FR model. According to Françoise Leresche (BnF / IFLA FRBR Review working group) the consolidated FR version is to be expected next year, but it is a huge task. Alan Danskin (BL) added that he expects JSC to align RDA with the consolidated FR version.

There was no clear view on whether incorporating the Library of Congress/PCC Policy Statements at 6.27.3 and 26.1 into the instructions would improve the clarity of RDA. Alan Danskin (BL) remarked that if the LC policies were considered to be helpful it may be desirable to incorporate them as instructions.

There was a lot of discussion about the expression level. Some members found that expressions were not clearly defined in RDA, though others did not agree to this. They talked about illustrative matter as content of a manifestation rather than of an expression, and about extent of intellectual entities vs. extent of a physical item. Françoise Leresche (BnF) noticed that this issue is also about traditional cataloguing records, and that it would be different if we made records for expressions. There was also a lot of discussion about the need of a title attribute at the expression level (which is lacking in RDA). Some members felt a strong need for expression level titles - e.g. when you have different translations with different titles for the same work, though others found the way RDA distinguishes expressions - without using a title - to be sufficient.

EURIG decided that more study of this subject is needed (examples of expression records; and how this relates to BIBFRAME - which conflates FRBR works and expressions thereby ignoring the problem). The task will be given to the EURIG Working Group on Aggregates, and everyone is invited to contribute to this discussion and experiment with expression level records. Daniel van Spanje proposed to join the working group for this specific task.

¹ See also: www.dnb.de/EN/Standardisierung/GND/gnd_node.html.

Besides this, the working group was asked to review the JSC feedback on EURIG/discussion/2 and prepare a response if needed.

ACTION: EURIG WG on Aggregates

Verena Schaffner and Alan Danskin will write down the new task for the WG and ask Miriam Säfström if she wants to chair still.

ACTION: Verena Schaffner & Alan Danskin

6JSC/EURIG/Discussion/3

EURIG agreed that more examples for aggregates could be added. According to Françoise Leresche (BnF) the JSC answer is not clear, because it is contradictory. EURIG decided that responding to JSC on this will also be a task for the EURIG WG on Aggregates.

ACTION: WG on Aggregates

The German countries decided not (yet) to use devised titles. EURIG agreed that there was no need to respond to JSC on the topic of devised titles, because there is also the possibility to provide more detailed instructions on European or national level (it need not be in RDA).

EURIG agreed that on the subject of the description of aggregated works we have to wait for IFLA actions.

6JSC/EURIG/Discussion/4

Alan Danskin (BL) let the EURIG members know that JSC was sympathetic to the requirement, but did not like the proposed solution. Françoise Leresche (BnF) said that the EURIG WG on Aggregates does not want to work on these topics now, but would like to wait for the work of the JSC Technical Matters Working Group.

6JSC/EURIG/Discussion/5

Regarding the JSC belief that certain of the attributes proposed as sub-elements would be better modelled as relationships between expressions: this could also be a topic for the new task on expressions, and will be discussed in the EURIG Working Group on Aggregates.

ACTION: WG on Aggregates to discuss this.

EURIG discussion papers/proposals 2014

There were three topics on the agenda:

- Addition of new relationship designators for serials
- Joint pseudonyms in RDA
- Carrier type for downloadable electronic resources

The topics were introduced by Françoise Leresche (BnF).

Addition of new relationship designators for serials

Two new relationship designators for serials are proposed by the BnF:

- founder (of a serial)
- editor

The proposal is (strongly) supported by several members: the Deutsche Nationalbibliothek, the ISSN International Centre and the Austrian Library Network. There were no members who disagreed with the proposal. Alan Danskin will draft a fast track proposal and Françoise Leresche will comment on it.

ACTION: Alan Danskin & Françoise Leresche

Joint pseudonyms in RDA

EURIG agreed that we need clarification on the topic of joint pseudonyms in RDA. The discussion centered on whether they are to be treated as persons or as corporate bodies. It was also noticed that looking back (at a joint pseudonym) is different from what a cataloguer may experience when cataloguing a particular item. Christine Frodl (DNB) suggested to look at the [NACO policy on pseudonyms](#) in discussing this topic. Daniel van Spanje (OCLC) added to this that this topic is also related to formats and to authority files.

In the end EURIG agreed to submit a (fast track) proposal for the definition of "joint pseudonyms". Alan Danskin will draft it, and Françoise Leresche will comment on it.

ACTION: Alan Danskin & Françoise Leresche

Carrier type for downloadable electronic resources

EURIG agreed that there is more to say about downloadable electronic resources than only "electronic resource", e.g. in ONIX there is "storage medium format", that may be "file server". Members are not sure that this should be handled in "carrier type", it is more about "mode of access" (and notes can be given about that). There was also discussion about whether the information is important for identification of the publication, and about how to handle information on different rights for different copies of an electronic resource. We need to look deeper into this and provide more examples. Françoise Leresche (BnF) & François-Xavier Pelegrin (ISSN) will do this; all members are invited to provide examples.

ACTION: Françoise Leresche & François-Xavier Pelegrin; ALL

Experiences with RDA implementation

Three items were on the agenda:

1. RDA Implementation and Application: British Library Perspectives, by Alan Danskin ([presentation](#))
2. Implementing RDA in The Netherlands, by Daniel van Spanje & Lian Wintermans ([presentation](#))
3. Discussion of questions proposed by EURIG members

Eight questions, relating to RDA implementation issues, were discussed during the meeting. In the end Verena Schaffner proposed that everyone sends his/her answers to the EURIG secretary to be included in the minutes. Rita Albrecht wanted to include two additional questions.

ACTION: All

The questions and answers that were discussed during the meeting can be found in [Appendix 2](#). Additional questions and answers can be found in a separate document entitled "RDA implementation issues".

Presentation and discussion

Bernhard Schubert reported on his analysis of conventional collective titles in RDA and Alan Danskin previewed work he is doing on RDA Elements 2.7 Production Statement; 2.8 Publication Statement; 2.9 Distribution Statement and 2.10 Manufacture Statement. In reaction to Bernhard Schubert's [presentation](#), EURIG members noticed that collective titles are a thing of the past, not of the future, though there is agreement that the information is useful for users, and that it therefore is an important topic. It was suggested to ask JSC about the current status of this before putting much effort into a discussion paper.

In reaction to Alan Danskin's [presentation](#), Françoise Leresche (BnF) noticed that the type of relationship (e.g. publishing and distributing) is not always explicitly mentioned. Alan will add more examples when preparing a discussion paper for JSC.

Heidrun Wiesenmüller had sent a discussion paper (Relationships hidden in attributes) to Verena Schaffner to ask the opinion of EURIG. Verena will send the paper to the EURIG members for feedback.

ACTION: Verena Schaffner; ALL

Review of EURIG activity since 2011

Alan Danskin had drawn up a list of EURIG activity since 2011. The list was reviewed by the EURIG members. There was an amendment to "Notes in RDA 2013 6JSC/ALA/Rep/6 Note on Manifestation and Item": according to Françoise Leresche (BnF) nothing was done for this activity, since it was not covered in discussion paper 5. It was not clear whether EURIG still should work on this. Alan Danskin will have a look at this activity and report back.

Alan Danskin will also remind the Music WG to take into consideration withdrawn activities from the EURIG activity plan. The EURIG Executive Committee will update and publish the list of EURIG activities.

ACTION: Alan Danskin; Executive Committee

EURIG activity plan

Verena Schaffner included a "to do" list in her [presentation](#) (p. 48-51), based on actions agreed on in this meeting.

EURIG discussed how to manage EURIG responses to JSC proposals and discussions, which will be available by the beginning of August 2014. Responses should be available at the beginning of October 2014. Verena Schaffner will inventorise to which discussions and proposals EURIG would like to respond in the first half of August.

ACTION: Verena Schaffner

EURIG members asked the Executive Committee to evaluate platforms for sharing documents (a "EURIG workspace").

ACTION: Executive Committee to evaluate platforms.

Alan Danskin (BL) has drafted an article for LIBER on cataloguing in Europe; he will circulate it.

ACTION: Alan Danskin

EURIG members meeting 2015

The next meeting will be in Berne, Switzerland. Christian Aliverti (Swiss National Library) will set up a poll to establish the date of the meeting.

ACTION: Christian Aliverti

Announcements, etc.

In August 2014 Verena Schaffner will talk about EURIG activities on the IFLA meeting. EURIG accepted that Lian Wintermans will fulfill the secretary duties for this term instead of Laura Peters.

Closing

Alan will make a draft overview of the outcomes of the meeting and send it for agreement. It will then be posted on the EURIG website.

ACTION: Alan Danskin

The Chair closed the meeting and thanked members for their participation.

Appendix 1: Attendees

Austria	Austrian Library Network	Inge Neuböck
Austria	Austrian Library Network	Verena Schaffner (Chair)
Austria	Austrian Library Network	Bernhard Schubert
Denmark	Danish Bibliographic Center	Hanne Hørl Hansen
Finland	National Library of Finland	Marja-Liisa Seppälä
France	ABES	Philippe Le Pape
France	Bibliothèque nationale de France	Françoise Leresche
France	ISSN International Centre	François-Xavier Pelegrin
Germany	Arbeitsgemeinschaft der Verbundsysteme	Rita Albrecht
Germany	Bavarian State Library (BSB)	Gabriele Meßmer
Germany	Deutsche Nationalbibliothek	Christine Frodl
Great Britain	British Library	Alan Danskin (Vice-chair)
Iceland	National and University Library of Iceland	Ragna Steinarsdóttir
Italy	Casalini Libri	Giovanni Aldi
Latvia	National Library of Latvia	Maira Kreislere
Netherlands	National Library of the Netherlands	Lian Wintermans (Secretary)
Netherlands	OCLC	Daniël van Spanje
Norway	National Library of Norway	Nina Berve
Poland	NUKAT	Leszek Śnieżko
Slovenia	National and University Library	Irena Kavčič
Spain	Biblioteca Nacional de España	Roberto Gómez
Sweden	National Library of Sweden	Katarina Synnermark
Switzerland	Swiss National Library	Christian Aliverti

Appendix 2: Questions on RDA implementation issues

1. Is the decision whether to implement RDA or not to be taken by your single institution or you need to reach an agreement in order to a National/Regional implementation? In such case, does the budget of each and every library/institution allow the subscription? What if not?

OCLC/Netherlands

It is the responsibility of each institution.

We have guidelines for the shared cataloguing system, in which we now refer to both RDA and the Dutch RT, but we do not think that all cataloguers need access to the RDA toolkit.

Denmark

Implementation will be decided on a national level by the authorities. Current rules are free of charge published by the government. Whether the government will try to get a national license to RDA or not isn't decided.

Latvia

The national library is responsible for the implementation of RDA.

2. Has your institution any agreement regarding the RDA conversion with the company responsible for your current ILS? In which ways does this ILS plan to cover the cataloguing changes?

BL

There is no agreement with Ex Libris. We have control over the configuration, so there was no need to talk to Ex Libris about this.

Austrian Library Network

The same goes for the ALN, but there will be a workshop for the ILS vendors about the changes in RDA.

3. Has any institution considered a short-term change on the format due to the change on the instructions? Do the institutions see BIBFRAME as a real possibility for the near future?

Austrian Library Network

No, we think it is too early to decide on Bibframe.

BL

Bibframe is not ready yet, and as far as I can see it does not support RDA. Format changes are not easy, because they are tied to your system. As long as we have Aleph we will stick to MARC.

4. What would your institution decide in the cases of single instructions from your current cataloguing rules that RDA doesn't cover (not the case of conflict between instructions, but the case where RDA keeps silent)?

There is general agreement that this can be handled by policy statements and by writing proposals for RDA.

5. How will you implement carrier, media and content type? Only as codes, only as text or both code and text?

OCLC/Netherlands

Both code and text. The text is coupled with the language of cataloguing (see examples in the [presentation](#) by Daniel van Spanje and Lian Wintermans, p. 9).

BL

Only as text, but we will accept codes in incoming records. The codes are not part of RDA, but of the implementation in MARC.

Austrian Library Network

We will record the codes, and use text when representing the information.

6. How will you deal with multi-parts? In Germany at the time being we have records for every volume linked to an own record for the multi-part title.

Austrian Library Network & Germany

We have hierarchical descriptions: a record for the higher level, and separate records for the volumes. In RDA sometimes rules for hierarchical description are missing.

OCLC/Netherlands

We have the same approach, though there are discussions about adopting WorldCat policies.

Norway

We are linking volumes to mother records according to multilevel description, but we are about to change system and we will probably not continue this kind of linking. We have experienced that our linking method is causing problems with migration and record exports.

Iceland

We have analytical items that are linked to parent records.

Denmark

We have mother records and create records for the volumes. That way it is easier to record information regarding specific volumes.

BL

Cataloguing of separate volumes depends on the materials.

7. How will you describe e-books in several file formats (the same content in several formats - PDF, ePUB)? Will you create one record for all file formats or a separate record for each file format? If you create one record, how will you structure information which applies for each file format? In National Library of Latvia we are realizing the experiment to create one record for several file formats using subfield |8, but it looks very complicated for cataloguers.

Example from NLL National bibliographic database:

```
FMT      BK
LDR      00720nam a2200241 i 4500
001NBA02-000247279
00520140411124702.0
007cr |n ||uuuuu
008000514s2006 lv s 001 0 lav
020|8 1\a |a 998479458X |q PDF
020|8 2\a |a 9984794592 |q ePUB
040|a LV-RiVB
```

080 |a 94(474.3) |x "19" |x (093.3)
 1001 |a Cielēns, Fēlikss, |d 1888-1964 |4 aut
 24510 |a Laikmetu maiņā : |b atmiņas un atziņas. |n 2. sējums, |p Latvijas neatkarīgās demokrātiskās republikas lielais laiks / |c Fēlikss Cielēns.
 250 |a 3., elektroniskais izdevums.
 264 4 |a Rīga : |b Eraksti, |c 2006.
 300 |8 1\|a |a 1 PDF datne (248 lapas) |c 2,96 MB
 300 |8 2\|a |a 1 ePUB datne |c 1,96 MB
 336 |a teksts |b txt
 337 |a datorvide |b c
 338 |a tiešsaistes resurss |b cr
 347 |8 1\|a |a teksta datne |b PDF |c 2,96 MB
 347 |8 2\|a |a teksta datne |b ePUB |c 1,96 MB
 500 |a Izdevējziņas precizētas ISBN aģentūrā.
 50603 |a Tiesību īpašnieks nav devis LNB atļauju publiskai piekļuvei darbam.
 538 |8 1\|a |a Sistēmas prasības: Adobe Acrobat Reader (PDF).
 538 |8 2\|a |a Sistēmas prasības: Adobe Digital Editions (ePUB).
 650 4 |a Elektroniskās grāmatas
 60014 |a Cielēns, Fēlikss, |d 1888-1964
 651 4 |a Latvija |x Vēsture.
 74002 |a Latvijas neatkarīgās demokrātiskās republikas lielais laiks.
 901 |a Ebook |b NLL

Arbeitsgemeinschaft der Verbundsysteme, Germany

Rita Albrecht noticed that you can approach this from a theoretical point of view or from a more practical point of view. Are these examples different manifestations according to FRBR?

8. Describing Production, Publication, Distribution, Manufacture, and Copyright Notice information (field 264) for e-books there is one questionable case - in e-book there is given only copyright date. We create one 264 field with second indicator 4 if the publication year matches with copyright date:

4 - 264 #4 |a Rīga : |b Eraksti, |c 2006.
 (We don't use copyright sign in the subfield |c because of second indicator 4).

The second option about which we are not sure is - the usage of two 264 fields:
 264 #1 |a Rīga : |b Eraksti, |c [2006] (this year we assume as a year of publication)
 264 #4 |c 2006

May be this is more correctly:
 264 #1 |a Rīga : |b Eraksti
 264 #4 |c 2006

The first example does not conform to MARC, the 2nd and 3rd examples are fine.
 The **BL** includes the copyright sign in the system.

Appendix 3: Action points

What ?	Who ?	When ?
Finalise AM 2013 minutes and post them to EURIG website	Lian Wintermans	ASAP Done
Contact JSC chair about EURIG representation for RDA/ONIX WG	Alan Danskin	Within 2 weeks
Propose a volunteer for EURIG representation in the JSC technical matters WG	All	Before May 3, 2014 Done
Review JSC feedback on EURIG/discussion/2 and prepare response (if needed)	EURIG WG on Aggregates	Within 8 weeks
Write down new task for EURIG WG on Aggregates	Verena Schaffner & Alan Danskin	
Work on new expression level task	EURIG WG on Aggregates	Before the end of 2014
Ask Miriam Säfström if she wants to chair EURIG WG on Aggregates still	Verena Schaffner & Alan Danskin	ASAP Done
Respond to JSC about 6JSC/EURIG/Discussion/3	EURIG WG on Aggregates	Within 8 weeks
Discuss JSC response to 6JSC/EURIG/Discussion/5	EURIG WG on Aggregates	Within 8 weeks
Write fast track proposal new relationship designators serials	Alan Danskin (draft) & Françoise Leresche (comment)	Within 8 weeks
Write fast track proposal definition "joint pseudonyms"	Alan Danskin (draft) & Françoise Leresche (comment)	Within 8 weeks
Work on carrier type vs. mode of access for electronic resources paper	Françoise Leresche & François-Xavier Pelegrin	Before the end of 2014
Provide examples of carrier type vs. mode of access for electronic resources	All	Before the end of 2014
Send responses to RDA implementation questions to Executive Committee	All	Within 4 weeks
Send discussion paper Wiesenmüller to EURIG members	Verena Schaffner	ASAP Done
Provide feedback on discussion paper Wiesenmüller	All	Before May 13, 2014 Done
Finalise and publish EURIG activity list	Executive Committee	Within 4 weeks
Remind JSC Music WG to take into consideration withdrawn activities from EURIG activity plan	Alan Danskin	Within 4 weeks
Inventorise to which discussions and proposals EURIG would like to respond	Verena Schaffner	First half of August, 2014
Evaluate platforms for sharing documents ("EURIG workspace")	Executive Committee	Within 8 weeks
Circulate draft LIBER paper	Alan Danskin	Within 2 weeks
Set up poll to establish the date of the 2015 AM meeting	Christian Aliverti	
Write overview of the outcomes of this meeting	Alan Danskin	ASAP Done