To: RDA Steering Committee

From: Anne Welsh, RSC Secretary Elect

Subject: Proposal to amend and clarify instructions in Manifestation "place of" elements

The text below reflects the decisions made by the RDA Steering Committee during its October 2022 meeting.

As detailed below, this proposal made changes and additions to the "Recording an unstructured description" section of the following elements:

Manifestation: place of publication
Manifestation: place of distribution
Manifestation: place of manifestation
Manifestation: place of manufacture
Manifestation: place of production

To aid users in navigation, the RSC also approved editorial changes to add a table of contents to each of the elements reflecting the new subheadings:

- Local and larger place names
- Fictitious or false place names
- Place names not found

These changes will appear in the next release of RDA Toolkit.

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Record an unstructured description for a related place as a value of Place: name of place.

OPTION
Record an unstructured description by transcribing text and spoken word content from a manifestation using Guidance: Transcription guidelines. Guidelines on basic transcription.

OPTION
Record an unstructured description by transcribing text and spoken word content from a manifestation using Guidance: Transcription guidelines. Guidelines on normalized transcription.

OPTION
Record an unstructured description by transcribing text and spoken word content from a manifestation using any transcription guidelines.

OPTION
Record a word or phrase that appears with a place name.

Local and larger place names

CONDITION
A value of Manifestation: place of publication is a local place name.

OPTION
Record a value of a local place name.

CONDITION
A value of Manifestation: place of publication is a name of a larger place.

OPTION
Record a value of a larger place name.

CONDITION
A value of Manifestation: place of publication is a local place name.
A name of a larger place appears in conjunction with a local place on a manifestation.

OPTION
Record a value of both a local place name and a name of a larger place.

CONDITION
A full address is present on a manifestation.

OPTION
Record a full address.

CONDITION
A value of Manifestation: place of publication is a local place name.
A name of a larger place is not present on the manifestation.
A name of a larger place is considered necessary for identification.

OPTION
Record a value of both a local place name and a name of a larger place taken from another *source of information*.

Fictitious or false place names

CONDITION
A value of this element is known to be false or refers to a fictitious entity.

OPTION
Record a fictitious or false value as it appears on a manifestation that is being described.

OPTION
Record a fictitious or false value as a Manifestation: note on publication statement.

OPTION
Record a fictitious or false value within a value of Manifestation: manifestation publication statement.

OPTION
Record a real value that is known from another *source of information*.

OPTION
Record a real value that is known from another source of information as a
Manifestation: note on publication statement.

For general guidance on fictitious entities and non-human personages, see Guidance: Fictitious
and non-human appellations.

Place names not found

CONDITION
A value of Manifestation: place of publication cannot be found in a manifestation that is being
described.

OPTION
Record a value for a place that is known from another *source of information*.

Record a value for a local place name and include a name of a larger place if
necessary for identification.

OPTION
Record a value for a probable place.

Record a value for a local place name and include a name of a larger place if
necessary for identification.

OPTION
Record a value for a probable place followed by a question mark.

Record a value for a local place name and include a name of a larger place if
necessary for identification.

CONDITION
A value of this element cannot reasonably be determined.

OPTION
Record the value *place of publication not identified*.

Indicate that the information is taken from a source that is outside the manifestation that is being
described. For general guidance, see Guidance: Data provenance. Recording a source of
metadata.

For general guidance on unstructured descriptions, see Guidance: Recording methods. Recording
an unstructured description.

Manifestation: place of distribution

Recording an unstructured description

- Local and larger place names
- Fictitious or false place names
- Place names not found

Record an unstructured description for a related place as a value of Place: name of place.

OPTION
Record an unstructured description by transcribing text and spoken word content from a manifestation using Guidance: Transcription guidelines. Guidelines on basic transcription.

OPTION
Record an unstructured description by transcribing text and spoken word content from a manifestation using Guidance: Transcription guidelines. Guidelines on normalized transcription.

OPTION
Record an unstructured description by transcribing text and spoken word content from a manifestation using any transcription guidelines.

OPTION
Record a word or phrase that appears with a place name.

Local and larger place names

CONDITION
A value of Manifestation: place of distribution is a local place name.

OPTION
Record a value of a local place name.

CONDITION
A value of Manifestation: place of distribution is a name of a larger place.

OPTION
Record a value of a larger place.

CONDITION
A value of Manifestation: place of distribution is a local place name.
A name of a larger place appears in conjunction with a local place on a manifestation.

OPTION
Record a value of both a local place name and a name of a larger place.

CONDITION
A full address is present on a manifestation.

OPTION
Record a full address.

CONDITION
A value of Manifestation: place of distribution is a local place name.
A name of a larger place is not present on the manifestation.
A name of a larger place is considered necessary for identification.

OPTION
Record a value of both a local place name and a name of a larger place taken from another *source of information*.

Fictitious or false place names

CONDITION
A value of this element is known to be false or refers to a fictitious entity.

OPTION
Record a fictitious or false value as it appears on a manifestation that is being described.

OPTION
Record a fictitious or false value as a Manifestation: note on distribution statement.

OPTION
Record a fictitious or false value within a value of Manifestation: manifestation distribution statement.

OPTION
Record a real value that is known from another *source of information*.

OPTION
Record a real value that is known from another source of information as a Manifestation: note on distribution statement.

For general guidance on fictitious entities and non-human personages, see Guidance: Fictitious and non-human appellations.

Place names not found

CONDITION
A value of Manifestation: place of distribution cannot be found in a manifestation that is being described.

OPTION
Record a value for a place that is known from another *source of information*.

Record a value for a local place name and include a name of a larger place if necessary for identification.

OPTION
Record a value for a probable place.

Record a value for a local place name and include a name of a larger place if necessary for identification.

OPTION
Record a value for a probable place followed by a question mark.

Record a value for a local place name and include a name of a larger place if necessary for identification.

CONDITION
A value of this element cannot reasonably be determined.

OPTION
Record the value *place of distribution not identified*.

Indicate that the information is taken from a source that is outside the manifestation that is being described. For general guidance, see Guidance: Data provenance. Recording a source of metadata.

For general guidance on unstructured descriptions, see Guidance: Recording methods. Recording an unstructured description.

Manifestation: place of manifestation

Recording an unstructured description

- Local and larger place names
- Fictitious or false place names
- Place names not found

Record an unstructured description for a related place as a value of Place: name of place.

> OPTION
> Record an unstructured description by transcribing text and spoken word content from a manifestation using Guidance: Transcription guidelines. Guidelines on basic transcription.

> OPTION
> Record an unstructured description by transcribing text and spoken word content from a manifestation using Guidance: Transcription guidelines. Guidelines on normalized transcription.

> OPTION
> Record an unstructured description by transcribing text and spoken word content from a manifestation using any transcription guidelines.

> OPTION
> Record a word or phrase that appears with a place name.

Local and larger place names

CONDITION
A value of Manifestation: place of manifestation is a local place name.

> OPTION
> Record a value of a local place name.

CONDITION
A value of Manifestation: place of manifestation is a name of a larger place.

OPTION

Record a value of a larger place.

CONDITION

A value of Manifestation: place of manifestation is a local place name.
A name of a larger place appears in conjunction with a local place on a manifestation.

OPTION

Record a value of both a local place name and a name of a larger place.

CONDITION

A full address is present on a manifestation.

OPTION

Record a full address.

CONDITION

A value of Manifestation: place of manifestation is a local place name.
A name of a larger place is not present on the manifestation.
A name of a larger place is considered necessary for identification.

OPTION

Record a value of both a local place name and a name of a larger place taken from another *source of information*.

Fictitious or false place names

CONDITION

A value of this element is known to be false or refers to a fictitious entity.

OPTION

Record a fictitious or false value as it appears on a manifestation that is being described.

OPTION

Record a fictitious or false value as a Manifestation: note on manifestation or an appropriate *element subtype.*

OPTION

Record a fictitious or false value within a value of Manifestation: note on manifestation or an appropriate *element subtype.*

OPTION

Record a real value that is known from another *source of information.*

OPTION

Record a real value that is known from another source of information as a Manifestation: note on manifestation or an appropriate *element subtype.*

For general guidance on fictitious entities and non-human personages, see Guidance: Fictitious and non-human appellations**.**

Place names not found

CONDITION

A value of Manifestation: place of manifestation cannot be found in a manifestation that is being described.

OPTION

Record a value for a place that is known from another *source of information.*

Record a value for a local place name and include a name of a larger place if necessary for identification.

OPTION

Record a value for a probable place.

Record a value for a local place name and include a name of a larger place if necessary for identification.

OPTION

Record a value for a probable place followed by a question mark.

Record a value for a local place name and include a name of a larger place if necessary for identification.

CONDITION

A value of this element cannot reasonably be determined.

OPTION
Record the value *place of manifestation not identified*.

Indicate that the information is taken from a source that is outside the manifestation that is being described. For general guidance, see Guidance: Data provenance. Recording a source of metadata**.**

For general guidance on unstructured descriptions, see Guidance: Recording methods. Recording an unstructured description.

Manifestation: place of manufacture

Recording an unstructured description

- Local and larger place names
- Fictitious or false place names
- Place names not found

Record an unstructured description for a related place as a value of Place: name of place**.**

OPTION
Record an unstructured description by transcribing text and spoken word content from a manifestation using Guidance: Transcription guidelines. Guidelines on basic transcription**.**

OPTION
Record an unstructured description by transcribing text and spoken word content from a manifestation using Guidance: Transcription guidelines. Guidelines on normalized transcription**.**

OPTION
Record an unstructured description by transcribing text and spoken word content from a manifestation using any transcription guidelines.

OPTION
Record a word or phrase that appears with a place name.

Local and larger place names

CONDITION
A value of Manifestation: place of manufacture is a local place name.

OPTION
Record a value of a local place name.

CONDITION
A value of Manifestation: place of manufacture is a name of a larger place.

OPTION
Record a value of a larger place.

CONDITION
A value of Manifestation: place of manufacture is a local place name.
A name of a larger place appears in conjunction with a local place on a manifestation.

OPTION
Record a value of both a local place name and a name of a larger place.

CONDITION
A full address is present on a manifestation.

OPTION
Record a full address.

CONDITION
A value of Manifestation: place of manufacture is a local place name.
A name of a larger place is not present on the manifestation.
A name of a larger place is considered necessary for identification.

OPTION
Record a value of both a local place name and a name of a larger place taken from another *source of information*.

Fictitious or false place names

CONDITION
A value of this element is known to be false or refers to a fictitious entity.

OPTION
Record a fictitious or false value as it appears on a manifestation that is being described.

OPTION

Record a fictitious or false value as a Manifestation: note on manufacture statement.

OPTION

Record a fictitious or false value within a value of Manifestation: manifestation manufacture statement.

OPTION

Record a real value that is known from another *source of information*.

OPTION

Record a real value that is known from another source of information as a Manifestation: note on manufacture statement.

For general guidance on fictitious entities and non-human personages, see Guidance: Fictitious and non-human appellations**.**

Place names not found

CONDITION

A value of Manifestation: place of manufacture cannot be found in a manifestation that is being described.

OPTION

Record a value for a place that is known from another *source of information*.

Record a value for a local place name and include a name of a larger place if necessary for identification.

OPTION

Record a value for a probable place.

Record a value for a local place name and include a name of a larger place if necessary for identification.

OPTION

Record a value for a probable place followed by a question mark.

Record a value for a local place name and include a name of a larger place if necessary for identification.

CONDITION

A value of this element cannot reasonably be determined.

OPTION
Record the value *place of manufacture not identified*.

Indicate that the information is taken from a source that is outside the manifestation that is being described. For general guidance, see Guidance: Data provenance. Recording a source of metadata.

For general guidance on unstructured descriptions, see Guidance: Recording methods. Recording an unstructured description.

Manifestation: place of production

Recording an unstructured description

- Local and larger place names
- Fictitious or false place names
- Place names not found

Record an unstructured description for a related place as a value of Place: name of place.

OPTION
Record an unstructured description by transcribing text and spoken word content from a manifestation using Guidance: Transcription guidelines. Guidelines on basic transcription.

OPTION
Record an unstructured description by transcribing text and spoken word content from a manifestation using Guidance: Transcription guidelines. Guidelines on normalized transcription.

OPTION
Record an unstructured description by transcribing text and spoken word content from a manifestation using any transcription guidelines.

OPTION
Record a word or phrase that appears with a place name.

Local and larger place names

CONDITION
A value of Manifestation: place of production is a local place name.

OPTION
Record a value of a local place name.

CONDITION
A value of Manifestation: place of production is a name of a larger place.

OPTION
Record a value of a larger place.

CONDITION
A value of Manifestation: place of publication is a local place name.
A name of a larger place appears in conjunction with a local place on a manifestation.

OPTION
Record a value of both a local place name and a name of a larger place.

CONDITION
A full address is present on a manifestation.

OPTION
Record a full address.

CONDITION
A value of Manifestation: place of production is a local place name.
A name of a larger place is not present on the manifestation.
A name of a larger place is considered necessary for identification.

OPTION
Record a value of both a local place name and a name of a larger place taken from another *source of information*.

Fictitious or false place names

CONDITION
A value of this element is known to be false or refers to a fictitious entity.

OPTION
Record a fictitious or false value as it appears on a manifestation that is being described.

OPTION

Record a fictitious or false value as a Manifestation: note on production statement.

OPTION

Record a fictitious or false value within a value of Manifestation: manifestation production statement.

OPTION

Record a real value that is known from another *source of information*.

OPTION

Record a real value that is known from another source of information as a Manifestation: note on production statement.

For general guidance on fictitious entities and non-human personages, see Guidance: Fictitious and non-human appellations.

Place names not found

CONDITION

A value of Manifestation: place of production cannot be found in a manifestation that is being described.

OPTION

Record a value for a place that is known from another *source of information*.

Record a value for a local place name and include a name of a larger place if necessary for identification.

OPTION

Record a value for a probable place.

Record a value for a local place name and include a name of a larger place if necessary for identification.

OPTION

Record a value for a probable place followed by a question mark.

Record a value for a local place name and include a name of a larger place if necessary for identification.

CONDITION

A value of this element cannot reasonably be determined.

OPTION
Record the value *place of production not identified*.

Indicate that the information is taken from a source that is outside the manifestation that is being described. For general guidance, see Guidance: Data provenance. Recording a source of metadata**.**

For general guidance on unstructured descriptions, see Guidance: Recording methods. Recording an unstructured description.